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By email to:
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Direct Dial: 020 7901 3907
Email: switchingprogramme@ofgem.gov.uk
Date: 7 April 2022

Dear Colleague,

Switching Significant Code Review: Authority Change Proposal

The enclosed Authority Change Proposal seeks to introduce the processes, obligations and provisions underpinning the new switching arrangements into version 3.0 of the Retail Energy Code (REC). This change proposal is being raised by the Gas and Electricity Markets Authority (the Authority)[1] pursuant to its Switching Significant Code Review (SCR).[2] The proposed legal text for this Authority Change Proposal shall be submitted to the REC Change Panel separately, in accordance with the timetable set out below.

This Change Proposal satisfies the criteria of being an Authority Change Proposal, as defined in paragraph 9.3(d) of the Change Management Schedule to the REC.

Pursuant to and in accordance with (1) Standard Conditions 11B.10B of the Electricity Supply Licence and 11.10B of the Gas Supply Licence; (2) paragraph 9.3(d) of the Change Management Schedule to the Retail Energy Code (the Code), and (3) the Switching SCR, the Authority has submitted to the Code Manager[3] via the REC Portal[4] an Authority Change Proposal.

[1] The terms "the Authority", "we" and "us" are used interchangeably in this document.
[2] Link here to the Launch Statement for the Switching SCR
[3] As defined by the Code
[4] As defined by the Code

In line with the Authority's SCR guidance[5], we have worked with the Code Manager and stakeholders on this Authority Change Proposal. As we consider that there has already been thorough consultation outside of the processes set out in the Code in relation to this Authority Change Proposal, including through the Switching Programme Regulatory Design User Group (RDUG) and Regulatory Group (RG), we do not consider that the REC Change Panel requires to subject the proposal to further consultation. We have also discussed with colleagues at the Code Manager how to coordinate the Change Panel's procedures to allow consideration of this Authority Change Proposal.

Please ensure that the enclosed Authority Change Proposal is published on the Code's website.

Next steps

Paragraph 9.9(a) of the Change Management Schedule to the Code states that the Code Manager shall, in the case of Authority Change Proposals, determine a timetable consistent with any relevant timetable issued by the Authority. We also note that paragraph 15.1 of the Change Management Schedule to the Code states that the REC Board and other specified REC bodies shall complete any and all of the respective tasks assigned to them in respect of a Change Proposal in accordance with the applicable Change Proposal Plan.

Accordingly, and having consulted with the Code Manager, the Authority hereby sets the following timetable for completion by the relevant party of the procedural steps for this Authority Change Proposal:

[5] Link here to the Authority's SCR guidance

Code Provision	Procedural step	Deadline for completion
Paragraphs 7.1 and 9.3(d) and 9.9(a) of Change Management Schedule to the Code	Authority to submit Authority-Change Proposal to the Code Manager (not including proposed legal text of this Authority Change Proposal)	7 April 2022
Paragraphs 9.9(a) and 10.1 of Change Management Schedule to the Code	Code Manager to report to Change Panel on the outcome of the Code Manager's initial assessment, and provide Change Panel with the proposed Change Proposal Plan	3 May 2022
Paragraphs 7.1 and 9.3(d) and 9.9(a) of Change Management Schedule to the Code	Authority to submit proposed legal text for this Authority Change Proposal to the Code Manager for inclusion in Preliminary Change Report	13 May 2022
Paragraphs 9.9(a), 18.2 and 19.1 of Change Management Schedule to the Code	The Code Manager to prepare and publish Preliminary Change Report	20 May 2022
Paragraphs 9.9(a) and 19.2 of Change Management Schedule to the Code	Code Manager to produce Final Change Report and issue to Change Panel	31 May 2022
Paragraphs 9.9(a) and 20.1 of Change Management Schedule to the Code	Change Panel meeting to review the Authority Change Proposal	7 June 2022
Paragraphs 9.9(a) and 21.1(a) of Change Management Schedule to the Code	Change Panel to submit recommendation to Authority to approve or reject the Authority Change Proposal	8 June 2022
Paragraphs 9.9(a) and 21.2 of Change Management Schedule to the Code	Ofgem to determine whether to approve or reject the Authority Change Proposal	20 June 2022

We note that under paragraph 25 of the Change Management Schedule to the Code, the Code Manager is to specify the proposed implementation dates to be approved as part of

the Authority Change Proposal and establish release dates for approved Change Proposals. As you are aware, if the Authority decides to approve this Authority Change Proposal then implementation will need to take place in line with the CSS Go-Live Date. The CSS Go-Live Date will be designated by the Authority, and is currently expected to be 18 July 2022.

Decision stage

We will endeavour to issue a decision as soon as possible following our receipt of the recommendation from the Change Panel.

The Switching SCR is an Authority-led end-to-end SCR. We will confirm when we have made our final decision under the SCR and the Switching SCR has ended. We will only end the SCR at the point that we are confident that no further code changes are required for the Switching Programme.

Finally, we would like to once again extend our thanks to RECCo and the Code Manager for their support in developing the various products within this Authority Change Proposal on the timelines that have been required by the Programme.



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Nicola Garland,
Head of Switching Programme
Duly authorised on behalf of the
Gas and Electricity Markets Authority **07 April 2022**