RETAIL ENERGY CODE

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CHANGE PROPOSAL PLAN

R0006 – MISSING METER TECHNICAL DETAILS

DOCUMENT VERSION	V4.0
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RESPONSIBLE COMMITTEE	TECHINCAL EXPERT PANEL	CHANGE PATH	SELF GOVERNANCE

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	28/04/2023

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

When a Switch occurs, with a concurrent change of Metering Equipment Manager (MEM), and the Meter Technical Details (MTD) are not received by the Gaining Supplier's MEM, they are unable to provide them to the Gaining Supplier. Lack of MTDS can impact Consumers, Suppliers, and other industry Parties.

The Change Proposer has highlighted that there is currently no defined escalation process available to Suppliers, enabling them to chase for missing MTDs following a Switch.

KEY MILESTONES

	FROM	TO
SOLUTION ANALYSIS AND DEVELOPMENT	05/10/2022	08/01/2023
SERVICE PROVIDER IMPACT ASSESSMENT	09/01/2023	07/04/2023
PARTY IMPACT ASSESSMENT	03/02/2023	24/02/2023
PRELIMINARY CHANGE REPORT ISSUED	28/04/2023	28/04/2023
RESPONSIBLE COMMITTEE REVIEW	10/05/2023	10/05/2023
CONSULTATION	12/05/2023	02/06/2023
FINAL CHANGE REPORT ISSUED	30/06/2023	30/06/2023
RESPONSIBLE COMMITTEE DECISION	12/07/2023	12/07/2023
APPEAL WINDOW CLOSURE	12/07/2023	26/07/2023

1 RE-BASELINE ACTIVITY

To date, the Change Proposal plan has only contained solution development and analysis activity. This re-baseline intends to extend the plan through to the final decision point.

The Code Manager now understands which Service Providers and REC Parties are impacted, this enables us to move to issue impact assessments targeted as the Secure Data Exchange Service (SDES) Provider and electricity MEMs. The plan includes more time for solution development to allow the Code Manager to finalise the technical requirements.

Once the preliminary change report has been published and reviewed by the Responsible Committee there will be a standard period for consultation of 15 Working Days.

The consultation and impact assessments will form the basis for the recommendation to the Responsible Committee made by the Code Manager in the final change report.

	APPROVED DATES		PROPOSED DATES	
	FROM	TO	FROM	TO
SOLUTION DEVELOPEMENT	05/10/2022	29/11/2022	**05/10/2022**	**08/01/2023**
UPDATED PLAN PRESENTED TO CHANGE PANEL FOR DECISION	06/12/2022	06/12/2022	N/A	N/A
SERVICE PROVIDER IMPACT ASSESSMENT	N/A	N/A	**09/01/2023**	**07/04/2023**
REC PARTY IMPACT ASSESSMENT	N/A	N/A	**03/02/2023**	**24/02/2023**
PRELIMINARY CHANGE REPORT ISSUED	N/A	N/A	**28/04/2023**	**28/04/2023**
RESPONSIBLE COMMITTEE REVIEW	N/A	N/A	**10/05/2023**	**10/05/2023**
CONSULTATION	N/A	N/A	**12/05/2023**	**02/06/2023**
FINAL CHANGE REPORT PUBLISHED	N/A	N/A	**30/06/2023**	**30/06/2023**
RESPONSIBLE COMMITTEE DECISION	N/A	N/A	**12/07/2023**	**12/07/2023**
APPEAL WINDOW CLOSURE	N/A	N/A	**12/07/2023**	**26/07/2023**

2 SCOPE

2.1 IN SCOPE

This re-baselined plan for this Change Proposal sets out how the Code Manager will complete solution development and engage with its stakeholders through impact assessments and consultation to assess the proposed solution. It also contains the dates the change reports will be published for review, and decision dates for the Responsible Committee.

2.2 OUT OF SCOPE

Currently any wider engagement is out of scope of this plan, however this will be monitored by the Code Manager to ensure this is still not required.

3 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

3.1.1 SOLUTION DEVELOPMENT

At this point, a solution has been worked on by the Code Manager, however, this is not fully defined and ready to be assessed by Service Providers or Parties.

This plan includes a further period of solution development to develop the technical and business requirements so that they are ready for assessment.

3.1.2 IMPACT ASSESSMENT

This plan includes periods to issue impact assessments to both REC Parties and the SDES Provider. This is to understand the impacts of the proposed solution and will form the basis of the Code Managers recommendation published within the preliminary change report.

The Service Provider impact assessment is to be completed in two parts, one either side of the Party impact assessment to allow them to feed into each other.

3.1.3 PRELIMINARY CHANGE REPORT DEVELOPMENT AND CONSULTAITON

A preliminary assessment will be carried out following the impact assessment, this will consider impact assessment responses and the case for change, to develop the Code Manager's recommendation.

This will be reviewed by the Metering Expert Panel on 10 May 2023 before a consultation will be issued on 12 May 2023 for the standard period of 15 Working Days.

3.1.4 WIDER STAKEHOLDER ENGAGEMENT

This Change Proposal plan does not contain any plan for wider stakeholder engagement, however this will be monitored and assessed once responses to the Party impact assessment have been received and assessed by the Code Manager.

3.1.5 FINAL CHANGE REPORT

Following the consultation period, time has been included in the plan for a review of any consultation responses received and for these to be addressed prior to publishing the Final Change Report.

This will include the Code Managers final recommendation to the Responsible Committee, as well as the case for change of the proposed solution.

3.2 RAID

REF.	DEPENDENCY	NOTES	STATUS
R0006.CPP.D001	SDEP Review	The SDEP review is looking to make extensive amendments to the service, including the addition of new process types. The most pragmatic, and potentially cost-effective approach will be the inclusion of this Change Proposal into that suite of activity.	Open