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CHANGE PROPOSAL PLAN

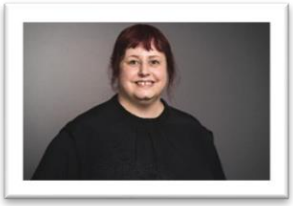
R0017 – INVALID REQUESTS FOR SITE TECHNICAL DETAILS

DOCUMENT VERSION	V7.0
DATE ISSUED	09/03/2023
DOCUMENT APPROVAL STATUS	APPROVED

RESPONSIBLE COMMITTEE	METERING EXPERT PANEL
CHANGE PATH	SELF GOVERNANCE

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	n/a

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

This Change Proposal seeks to provide clarity to Distribution Network Operators (DNOs) and Metering Equipment Managers (MEMs) on the process for requesting and sending site technical details as part of Meter Asset Installation, Switch or change of agent processes.

KEY MILESTONES

	FROM	TO
ANALYSIS AND ENGAGEMENT WITH BSC	01/04/2022	07/02/2023
PARTY IMPACT ASSESSMENT ISSUED	13/01/2023	03/02/2023
PRESENT UPDATED CHANGE PROPOSAL PLAN TO CHANGE PANEL	07/02/2023	07/02/2023
PRELIMINARY CHANGE REPORT ISSUED	31/03/2023	31/03/2023
METERING EXPERT PANEL REVIEW	12/04/2023	12/04/2023
CONSULTATION ALIGNED WITH BSC	14/04/2023	08/05/2023
FINAL CHANGE REPORT ISSUED	26/05/2023	26/05/2023
RESPONSIBLE COMMITTEE DECISION	07/06/2023	07/06/2023

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1 RE-BASELINE ACTIVITY

The plan for this Change Proposal is intended to align, as far as is possible, with the dates of the associated BSC change (which is due to be raised). A delay to the BSC Change Proposal being raised has resulted in the need to delay the publication and approval of the Preliminary Change Report. This will ensure the consultation of the REC and BSC Change Proposals remain aligned.

	APPROVED DATES		PROPOSED DATES	
	FROM	TO	FROM	TO
ANALYSIS AND ENGAGEMENT WITH BSC	01/04/2022	30/11/2022	n/a	n/a
PARTY IMPACT ASSESSMENT ISSUED	13/01/2023	03/02/2023	n/a	n/a
PRESENT UPDATED CHANGE PROPOSAL PLAN TO CHANGE PANEL	07/02/2023	07/02/2023	n/a	n/a
PRELIMINARY CHANGE REPORT ISSUED	**24/02/2023**	**24/02/2023**	31/03/2023	31/03/2023
METERING EXPERT PANEL REVIEW	**08/03/2023**	**08/03/2023**	12/04/2023	12/04/2023
CONSULTATION ALIGNED WITH BSC	**13/03/2023**	**03/04/2023**	14/04/2023	08/05/2023
FINAL CHANGE REPORT ISSUED	**28/04/2023**	**28/04/2023**	26/05/2023	26/05/2023
RESPONSIBLE COMMITTEE DECISION	**10/05/2023**	**10/05/2023**	07/06/2023	07/06/2023

Details of the BSC Issue, and progress to date, can be found on the BSC website via the following link: Issue 99 - Elexon BSC

The following sections of this document have been updated to reflect the re-baselined dates:

- 3.1.4 Preliminary Assessment

2 SCOPE

2.1 IN SCOPE

This document details the plan for analysis, solution development, assessment and consultation of the changes required to the Metering Operations Schedule and the Data Specification. This plan considers collaboration with, and alignment to, the BSC change process - to align development, assessment, and consultation as is required.

2.2 OUT OF SCOPE

This plan does not consider any of the required activities by the BSC which will be covered through a BSC issue and change proposal.

This change does not consider changes to the equivalent gas metering processes.

3 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

3.1.1 CROSS CODE ENGAGEMENT

This Change Proposal directly relates to a wider consideration of the value of, and the process for, requesting and sending Site Technical Details as part of Meter Asset Installation, Switch or Change of Agent processes, which is currently under discussion at the BSC. This plan considers that it is not appropriate to progress this Change Proposal until a BSC issue has been raised. A BSC Issue Group 99 has been formed and its recommendations have begun development.

We will engage with this issue group, as agreed with BSC change management stakeholders, and will baseline a Change Proposal Plan for a REC solution once we have analysis and a plan for solution development is better understood.

The Change Panel will be provided with an update on or before 01 November 2022 regarding progress and provide a re-baselined Change Proposal Plan.

As of the publication of this plan the BSC issue 99 workgroup is still ongoing.

3.1.2 SOLUTION ANALYSIS & DEVELOPMENT

Solution analysis and development is being carried out alongside engagement with the BSC to allow both codes to feed into the proposed solution and draft legal text.

3.1.3 IMPACT ASSESSMENT

Several REC Parties have been identified as impacted by this change, therefore, a Party Impact Assessment will form part of the plan. As the solution does not impact any REC Service Providers, Service Provider Impact Assessments will not be required.

This impact assessment was issued on **13 January 2022** targeted to Energy Suppliers, DNOs and MEMs.

3.1.4 PRELIMINARY CHANGE REPORT DEVELOPMENT AND CONSULTAITON

A Preliminary Change Report for this Change Proposal will be issued on **31 March 2023**, this will outline the solution, case for change and the Code Managers recommendation on approval and implementation.

Following this being issued, the MEP will be asked to review and approve the report on 12 April 2023. When and if this is approved, the Code Manager will issue a consultation to REC Parties on 15 April 2023 for a period of 15 Working Days.

3.1.5 FINAL CHANGE REPORT

Following the consultation period, time will be included in the plan for a review of any consultation responses received and for these to be addressed prior to publishing the Final Change Report on 26 May 2023, for decision by the MEP on 07 June 2023.

3.2 RAID

3.2.1 RISKS AND ISSUES

REF.	RISK	NOTES	MITIGATION
R0017.CPP.R001	Change Proposals progress at different speeds under the BSC and REC, resulting in difficulty for Parties to assess a full industry solution.		Ongoing - open communication with Elexon change management stakeholders and alignment between change processes where possible.
R0017.CPP.R002	There is a risk that the Change Proposal Plan may need to be revised depending on initiation of the BSC Issue Group and progress of solution development.	The timetable for analysis and solution development under the BSC Issue Group 99 is estimated based on information available at the time of writing this plan and prior to the issue being raised.	Ongoing - open communication with Elexon change management stakeholders.

3.2.2 ASSUMPTIONS AND DEPENDENCIES

REF.	ASSUMPTION	NOTES	HOW/WHEN TO VALIDATE
R0017.CPP.A001	A BSC issue will be raised in early 2022.	Assumption validated	BSC Issue 99 was raised on 02 March 2022.

REF.	DEPENDENCY	NOTES	STATUS
R0017.CPP.D001	BSC Issue progress	BSC Issue 99 was raised on 02 March 2022. On 25 January 2023, issue group work was concluded, and recommendation to raise a BSC modification was approved.	Closed