RETAIL ENERGY CODE

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CHANGE PROPOSAL PLAN

R0018 – COMPLEX SITES PROCESS IMPROVEMENTS

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RESPONSIBLE COMMITTEE
METERING EXPERT PANEL

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CHANGE OVERVIEW

This change proposes updates to the current Complex Sites Supplementary Information Form (CSSIF) in Schedule 14 – Metering Operations. It seeks to provide clear and concise guidance on the data needed when completing the form to help improve accuracy.

KEY MILESTONES

	FROM	TO
PARTY IMPACT ASSESSMENT ISSUED	20/01/2022	10/02/2022
PRELIMINARY CHANGE REPORT ISSUED	21/02/2022	21/02/2022
RESPONSIBLE COMMITTEE DECISION – EX-COMMITTEE	03/03/2022	03/03/2022
CONSULTATION	07/03/2022	01/04/2022
FINAL CHANGE REPORT ISSUED	29/04/2022	29/04/2022
RESPONSIBLE COMMITTEE DECISION	11/05/2022	11/05/2022
APPEAL WINDOW	13/05/2022	27/05/2022

1 SCOPE

1.1 IN SCOPE

This document details the plan for analysis, solution development, assessment, and the consultation plan for this Change Proposal.

1.2 OUT OF SCOPE

This plan does not consider any of the required activities by the Balancing and Settlement Code (BSC) to deliver equivalent changes to BSC Procedure BSCP502.

2 PROJECT STRUCTURE AND ORGANISATION

2.1 POINTS OF CONTACT

LEAD ANALYST	Jonathan Holland	EMAIL	02038 909431
TECHNICAL LEAD	Rosalind Timperley	EMAIL	

2.2 REQUIRED ACTIVITIES

2.2.1 ANALYSIS AND SOLUTION DEVELOPMENT

Analysis and Solution Development will be primarily led by Elexon. This will define with changes required to the Complex Sites Supplementary Information Form (CSSIF) and associated legal text changes. The analysis and solution development will consider both BSC and REC and the solution will be assessed by the Code Manager when developing the equivalent legal text for the REC.

2.2.2 IMPACT ASSESSMENT

A number of REC Parties have been identified as impacted by this change, therefore, a Party Impact Assessment is needed. While Elexon will be engaging with BSC stakeholders such as Half Hourly Data Collectors (HHDCs) as part of the BSC change process, there may be HHDCs or other BSC stakeholders with interests in the changes to the REC. Therefore, the Impact Assessment will be shared with Elexon and open to non-REC Parties to allow for any relevant responses from these parties to be considered.

2.2.3 PRELIMINARY ASSESSMENT

A Preliminary Assessment will be carried out following the Impact Assessment, this will consider Impact Assessment responses and the case for change to develop the Code Manager's recommendation.

During the Preliminary Assessment phase, a period of consultation will be completed, Due to the interdependencies with changes required to the BSC, the consultation periods across REC and BSC will be aligned.

2.2.4 FINAL ASSESSMENT

A Final Assessment will be carried out to review consultation responses and assess impacts affecting the Final Change Report and Code Manager's recommendation, prior to publishing the Final Change Report for decision.

2.3 STAKEHOLDER ENGAGEMENT PLAN

2.3.1 IMPACT ASSESSMENT PLAN

For this Change Proposal, REC Party Impact Assessments are required to allow any proposed solution to be appropriately assessed. The Impact Assessment will be shared with Elexon and open to non-REC Parties to allow for any relevant responses from these parties to be considered.

In the Impact Assessment, we wish to identify the effort involved by impacted stakeholders in using the new Complex Site Supplementary Information Form to provide Meter Technical Details for complex sites.

2.3.2 CONSULTATION PLAN

At this stage we expect that a standard 15 Working Day period for industry consultation will be sufficient and will be aligned with the consultation issued by Elexon. This will enable REC Parties to assess the solution as a whole across the REC and BSC solutions.

In order to achieve the alignment of consultation periods between REC and BSC, we are seeking to obtain ex-committee approval of the Preliminary Change Report on 03 March 2022.

2.4 RAID

2.4.1 RISKS AND ISSUES

No risks or issues have been identified that would affect the progression of the Change Proposal.

2.4.2 ASSUMPTIONS AND DEPENDENCIES

No.	DEPENDENCY	NOTES	STATUS
D1	There is a dependency on the corresponding BSC change making equivalent changes and defining the	The Code Manager will work with Elexon, to ensure that the solution proposed through this Change Proposal fully	Open

	new Complex Sites Supplementary Information Form (CSSIF) and any supporting guidance.	aligns with the equivalent BSC changes.	

2.5 DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS

SUBMISSION DEADLINE	21/02/2022