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01	Initial Assessment Report
02	Preliminary Change Report
03	Final Change Report

INITIAL ASSESSMENT REPORT

R0019 – CONSEQUENTIAL REC CHANGES FOR BSC CP1532

DOCUMENT VERSION	1.0
DATE ISSUED	10/12/2021
DOCUMENT APPROVAL STATUS	APPROVED BY REC CHANGE PANEL
RESPONSIBLE COMMITTEE	METERING EXPERT PANEL

CHANGE OVERVIEW

This Change Proposal seeks to deliver the consequential changes to REC Schedule 14 - Metering Operations, following the approval of Balancing and Settlement Code Change Proposal BSC CP1532 on 01 September 2021. This change will update the Change of Supply (CoS) timescales, to align the Half-Hourly and Non-Half Hourly Supplier Agent Appointment and de-Appointment timescales and to facilitate the achievement of the Switching Programme objectives.

	High Impact: N/A
	Medium Impact: Energy Suppliers and Metering Equipment Managers
	Low Impact: N/A

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1 SUMMARY

Balancing and Settlement Code (BSC) CP1532 was approved on 01 September 2021 by the Supplier Volume Allocation Group (SVG).

CP1532 proposed updates to the Change of Supply (CoS) timescales within BSC Procedures BSCP502, BSCP504 and BSCP514, to ensure that all activities can be completed by the Initial Settlement Run (SF). This will align the Half-Hourly and Non-Half Hourly Supplier Agent Appointment and de-Appointment timescales and facilitate the achievement of the Switching Programme objectives.

Following the SVG's decision to approve CP1532, BSCP514 has moved to the Retail Energy Code (REC) following the implementation of P420 'Retail Code Consolidation Significant Code Review' and the designation of REC V2.

This Change Proposal seeks to deliver the corresponding changes to REC Schedule 14 - Metering Operations, following the transition of BSCP514 to the REC.

An implementation date of February 2022 had initially been approved, however a revised date of 30 June 2022 was approved by the SVG in their meeting on 07 December 2021, to enable the alignment of the BSC and REC Change Proposal implementation.

2 PROBLEM STATEMENT

BSC CP1532 proposed updates to the Change of Supply (CoS) timescales within BSC Procedures BSCP502, BSCP504 and BSCP514, to align the Half-Hourly and Non-Half Hourly Supplier Agent Appointment and de-Appointment timescales and to facilitate the achievement of the Faster Switching programme objectives. BSC CP1532 was approved on 01 September 2021 by the Supplier Volume Allocation Group (SVG). Following the SVG's decision to approve, BSCP514 moved to the Retail Energy Code (REC) following the implementation of P420 'Retail Code Consolidation Significant Code Review'. A REC Change Proposal is therefore required to deliver the full solution.

3 USER STORIES

REF.	USER STORIES
CONSUMER USER STORIES	
C1	As an electricity Consumer I want my new Energy Supplier to set up my account and appoint their agents appropriately, so I receive timely and accurate bills.
MARKET PARTICIPANT USER STORIES	
M1	As Market Participant, I need to understand any changes to Market Messages I send and receive that may impact my business, so I can engage in the change process and plan any required changes to my systems and processes.
M2	As an Energy Supplier, I want to be able to appoint and de-appoint agents more quickly, to minimise risks to my settlement performance and ability to produce accurate and timely consumer billing when the new switching arrangements go-live.

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4 IMPACTS

REC PARTIES AND SERVICE USERS
Energy Suppliers
Metering Equipment Managers

REC DOCUMENTS / PRODUCTS
Schedule 14 – Metering Operations

CONSUMERS
Electricity Consumers

This change will amend the legal text within Schedule 14 – Metering Operations.

Text changes to the REC Schedule have been identified based on previously drafted changes to BSCP514 (prior to its transition to the REC), however these will be validated prior to the drafting of the legal text changes.

Switch with Concurrent Change of MEM (Half Hourly)

- 9.6.2 - 5 Working Days (WD) to 2WD (when sending D0261)
- 9.6.3 - 5WD to 2WD (when sending D0011)
- 9.6.4 ‘Within 5WDs of notification from MPAS or by last date of Electricity Supplier appointment.’ to “By Gaining Supplier Effective From Date” (when sending D0151)
- 9.6.6 - 5WD to 1WD (when sending D0148/D0302)
- 9.6.7 - 2WD to 1WD (when sending D0170)
- 9.6.8 - 5WD to 2WD (when sending D0268/ Complex Site Supplementary Information Form)

Switch with Concurrent Change of MEM (Non Half Hourly)

- 9.7.4 - ‘Within 5WDs of notification from MPAS or by last date of Electricity Supplier appointment.’ to “By Gaining Supplier Effective From Date” (when sending D0151)

Switch with No Concurrent Change of MEM (Half Hourly)

- 10.6.2 - 5WD to 2WD (when sending D0261)
- 10.6.3 - 5WD to 2WD (when sending D0011)
- 10.6.4 - ‘Within 5WDs of notification from MPAS or by last date of Electricity Supplier appointment.’ to “By Gaining Supplier Effective From Date” (when sending D0151)
- 10.6.5 – ‘Between 5WD and 10WD of 10.6.3.’ to ‘Within 1 WD of receiving all applicable D0011s.’ (when sending D0148/D0302)

Switch with No Concurrent Change of MEM (Non Half Hourly)

- 10.7.4 – 'Within 5WDs of notification from MPAS or by last date of Supplier Appointment.' to "By Gaining Supplier Effective From Date" (when sending D0151)

Footnote 55 – 5WD to 1WD

Footnote 59 – Typographical error - 'exits' to 'exists'

4.1 CROSS CODE IMPACTS

This is a consequential change following the approval of the solution for BSC CP1532 on 01 September 2021 by the Supplier Volume Allocation Group (SVG).

5 CHANGE PATH AND RESPONSIBLE COMMITTEE

CHANGE PATH	SELF-GOVERNANCE
RESPONSIBLE COMMITTEE	METERING EXPERT PANEL

This Change Proposal proposes updates to Schedule 14 – Metering Operations, which is under the responsibility of the Metering Expert Panel.

Therefore, we propose that the Responsible Committee for this Change Proposal should be the Metering Expert Panel.

6 PRIORITY STATUS AND URGENCY

PRIORITY STATUS	HIGH
URGENCY	STANDARD

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PRIORITISATION MATRIX

Significance	Score	Weighting
Legal/Regulatory Compliance	0	30
Strategic Direction	2	20
Cost Benefits / Value	0	10
Consumer Impacts	1	30
Operational Efficiency	1	10

Urgency				
3	N/A	13	23	33
2	02	12	22	32
1	01	11	21	31
0	00	10	20	N/A
				Significance

Weighted Significance Score	1
Urgency	3
Overall Priority Score	**13**

Effort	0 - Minimal

Priority Score	Priority Status
23 - 33	Critical
13 - 22	High
11 - 21	Medium
00 - 10	Low

PRIORITY STATUS
High

The Priority Status for this Change Proposal is 'High' based on a 'Weighted Significance' score of 1 and an 'Urgency' score of 3. This is broken down as below:

Significance:

Legal/Regulatory Compliance – a score of 0 to reflect there are no legal or regulatory compliance implications or impacts.

Strategic Direction – a score of 2 as this change supports the achievement of the Switching Programme objectives

Cost Benefits/Value – a score of 0 because there are no direct financial benefits identified for Consumers, REC Parties, or RECCo.

Consumer Impacts – a score of 1 to reflect that minor improvement to Consumer experience would be seen through the implementation of this change, reducing consumer billing issues caused by delays in the Supplier Agent Appointment and de-Appointment

Operational Efficiency – a score of 1 to reflect the introduction of a more efficient appointment process and therefore this will make the receiving and validation of data more efficient.

Urgency:

- This Change Proposal has been given an urgency score of 3 to reflect the need for it to be progressed immediately for it to achieve its required timetable.

7 SUMMARY OF CHANGE PROPOSAL PLAN

The solution to this Change Proposal has already been defined. An impact assessment was completed under BSC CP1532.

A consultation period of 15 Working Days has been included to validate there are no additional impacts that weren't identified during the BSC impact assessment, while still supporting the

timetable to allow a decision to be made in time for implementation in the June 2022 REC release.

	FROM	TO
PRELIMINARY CHANGE REPORT ISSUED	28/01/2022	28/01/2022
PRELIMINARY CHANGE REPORT APPROVAL	09/02/2022	09/02/2022
CONSULTATION ISSUED	11/02/2022	11/02/2022
FINAL CHANGE REPORT ISSUED	11/03/2022	11/03/2022
RESPONSIBLE COMMITTEE DECISION (EX-COMMITTEE)	23/03/2022	23/03/2022
PUBLISH CHANGE DECISION	24/03/2022	24/03/2022
APPEAL WINDOW	25/03/2022	07/04/2022

8 GLOSSARY

TERM	DEFINITION
Appointment [Appointed]	means, in respect of a Supplier Agent and for a particular RMP, that the Supplier Agent is recorded against that RMP under this Code (or the BSC or UNC, as applicable); or, in respect of a period of time, that the Supplier Agent is or was so recorded during that period. "Appoint" and "Appointment" shall be interpreted accordingly.
Balancing and Settlement Code	means the Balancing and Settlement Code, as defined in the Electricity Supply Licences.
BSC Procedure(s)	means the document of that title as established or adopted in accordance with the Balancing and Settlement Code.
Energy Supplier	means a person which is either or both an Electricity Supplier and/or a Gas Supplier.
Metering Equipment Manager (MEM)	means, as applicable, either: (a) for electricity, the Meter Operator Agent (as defined in the BSC) Appointed by an Electricity Supplier; or (b) for gas, the Meter Asset Manager (as defined in the UNC) Appointed by the Gas Supplier.
Retail Energy Code (REC)	means this Code, including its Schedules and the Technical Specification, maintained pursuant to the electricity supply licences granted under the Electricity Act 1989 and the gas supply licences granted under the Gas Act 1986, as such code is modified from time to time in accordance with its provisions
Supplier Agent	means a Data Aggregator, a Data Collector or a Metering Equipment Manager.
Working Day (WD)	means any day other than a Saturday, a Sunday, Christmas Day, Good Friday or a day that is a bank holiday in either or both England and Wales within the meaning of the Banking and Financial Dealings Act 1971.