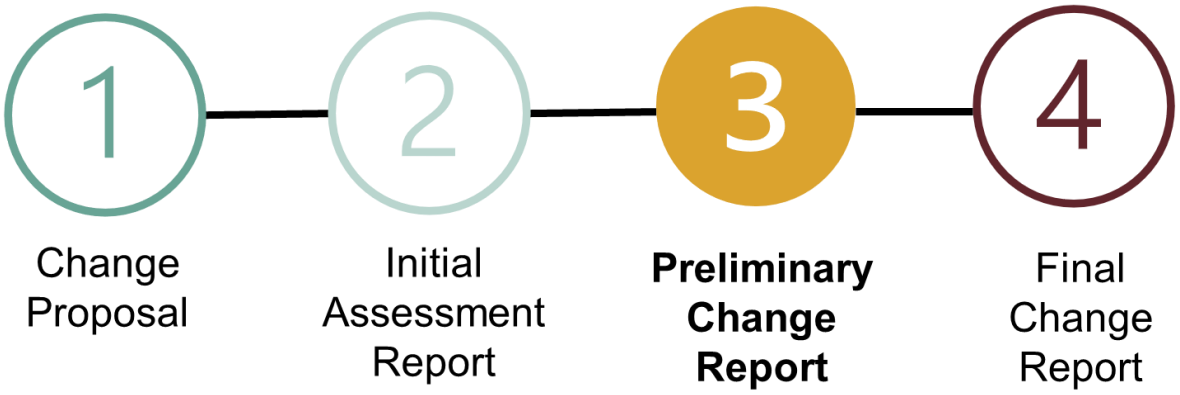
RETAIL ENERGY CODE

This document is classified as **WHITE**.
Information is for public, unrestricted dissemination and publication.

PRELIMINARY CHANGE REPORT



PURPOSE:	The Preliminary Change Report is drafted by the Code Manager when a Change Proposal has a fully formed solution that has been sufficiently assessed to allow a decision to be made on whether this should be approved for implementation. The report includes a summary of the Change Proposal, details of the proposed solution and the Code Manager's view on the case for change and recommendation.
NOTES:	The report sets out the minded-to position, prior to formal consultation, and may be changed when publishing the Final Change Report.
NEXT STEPS:	The Preliminary Change Report will be issued for consultation. Following this, the Code Manager will produce a Final Change Report and the Responsible Committee will make a decision on whether to approve the Change Proposal.

PRELIMINARY CHANGE REPORT

R0019 – CONSEQUENTIAL REC CHANGES FOR BSC CP1532

DOCUMENT VERSION	1.0
DATE ISSUED	28/01/2022
DOCUMENT APPROVAL STATUS	APPROVED BY RESPONSIBLE COMMITTEE

RESPONSIBLE COMMITTEE	METERING EXPERT PANEL

LEAD ANALYST	Ann Perry	EMAIL

CHANGE OVERVIEW

This Change Proposal seeks to deliver the consequential changes to Retail Energy Code (REC) Schedule 14 - Metering Operations, following the approval of Balancing and Settlement Code (BSC) Change Proposal BSC CP1532 on 01 September 2021. This change will update the Switch timescales, to align the Half-Hourly (HH) and Non-Half Hourly (NHH) Supplier Agent Appointment and De-appointment timescales and to facilitate the achievement of the Switching Programme objectives.

CODE MANAGER'S RECOMMENDATION

The Code Manager recommends Change Proposal R0019 is **APPROVED** for implementation on 30 June 2022.

	High Impact: N/A
	Medium Impact: Energy Suppliers and Metering Equipment Managers
	Low Impact: N/A

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BACKGROUND

1 SUMMARY

BSC CP1532 was approved on 01 September 2021 by the Supplier Volume Allocation Group (SVG).

CP1532 proposed updates to the Switch timescales within BSC Procedures BSCP502, BSCP504 and BSCP514, to ensure that all activities can be completed by the Initial Settlement Run (SF). This will align the HH and NHH Supplier Agent Appointment and De-appointment timescales and facilitate the achievement of the Switching Programme objectives.

Following the SVG's decision to approve CP1532, BSCP514 moved to the REC following the implementation of P420 'Retail Code Consolidation Significant Code Review' and the designation of REC V2.0

This Change Proposal seeks to deliver the corresponding changes to REC Schedule 14 - Metering Operations, following the transition of BSCP514 to the REC.

An implementation date of February 2022 had initially been approved for BSC CP1532, however a revised date of 30 June 2022 was approved by the SVG in their meeting on 07 December 2021, to enable the BSC and REC Change Proposal implementation dates to be aligned.

2 PROBLEM STATEMENT

BSC CP1532 proposed updates to the Switch timescales within BSC Procedures BSCP502, BSCP504 and BSCP514, to align the HH and NHH Supplier Agent Appointment and De-appointment timescales and to facilitate the achievement of the Switching Programme objectives. BSC CP1532 was approved on 01 September 2021 by the SVG. Following their decision to approve BSC CP1532, BSCP514 moved to the REC following the implementation of P420 'Retail Code Consolidation Significant Code Review'. A REC Change Proposal is therefore required to deliver the full solution.

3 USER STORIES

REF.	USER STORIES
CONSUMER USER STORIES	
C1	As an electricity Consumer I want my new Energy Supplier to set up my account and appoint their agents appropriately, so I receive timely and accurate bills.
MARKET PARTICIPANT USER STORIES	
M1	As a Market Participant, I need to understand any changes to Market Messages I send and receive that may impact my business, so I can engage in the change process and plan any required changes to my systems and processes.
M2	As an Energy Supplier, I want to be able to Appoint and De-appoint Agents more quickly, to minimise risks to my settlement performance and ability to produce accurate and timely consumer bills when the new switching arrangements go-live.

PROPOSAL

4 SUMMARY OF ANALYSIS UNDERTAKEN

Analysis of the issue was completed by the BSC Issue 86 group when the solution was developed under BSC governance. The Code Manager has reviewed the proposed solution to ensure it is sound and aligns with the BSC solution. No further assessment or development of the solution is required under the REC.

5 KEY RISKS, ASSUMPTIONS, ISSUES AND DEPENDENCIES

5.1 RISKS AND ISSUES

No risks or issues have been identified that would affect the progression of the Change Proposal.

5.2 ASSUMPTIONS AND DEPENDENCIES

No.	DEPENDENCY	NOTES	STATUS
D1	There is a dependency on implementing the corresponding BSC change (BSC CP1532) making equivalent changes to BSC Procedures	The Code Manager will work with the BSC to ensure that the legal text changes included in this Change Proposal fully align with the equivalent BSC changes.	Open

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6 PROPOSED SOLUTION

The proposed solution reflects the solution already assessed under BSC CP1532. The solution will amend the legal text within Schedule 14 – Metering Operations and make the following amendments:

Switch with Concurrent Change of MEM (Half Hourly)

- 9.6.2 – 5 Working Days (WD) to 2WD (when sending D0261)
- 9.6.3 – 5WD to 2WD (when sending D0011)
- 9.6.4 'Within 5WDs of notification from MPAS or by last date of Electricity Supplier appointment.' To "By Gaining Supplier Effective From Date" (when sending D0151)
- 9.6.6 – 5WD to 1WD (when sending D0148/D0302)
- 9.6.7 – 2WD to 1WD (when sending D0170)
- 9.6.8 – 5WD to 2WD (when sending D0268/ Complex Site Supplementary Information Form)

Switch with Concurrent Change of MEM (Non-Half Hourly)

- 9.7.4 – 'Within 5WDs of notification from MPAS or by last date of Electricity Supplier appointment.' To "By Gaining Supplier Effective From Date" (when sending D0151)

Switch with No Concurrent Change of MEM (Half Hourly)

- 10.6.2 – 5WD to 2WD (when sending D0261)
- 10.6.3 – 5WD to 2WD (when sending D0011)
- 10.6.4 – 'Within 5WDs of notification from MPAS or by last date of Electricity Supplier appointment.' To "By Gaining Supplier Effective From Date" (when sending D0151)
- 10.6.5 – 'Between 5WD and 10WD of 10.6.3.' to 'Within 1 WD of receiving all applicable D0011s.' (when sending D0148/D0302)

Switch with No Concurrent Change of MEM (Non-Half Hourly)

- 10.7.4 – 'Within 5WDs of notification from MPAS or by last date of Supplier Appointment.' To "By Gaining Supplier Effective From Date" (when sending D0151)

Additional Text Changes to correct the transition text

Footnote 55 – 5WD to 1WD

Footnote 59 – Typographical error – 'exits' to 'exists'

7 DRAFT LEGAL TEXT

The draft legal text to deliver the proposed solution to R0019 can be found on the Change Proposal page in the REC Portal.

8 PROPOSED IMPLEMENTATION DATE AND APPROACH

PROPOSED IMPLEMENTATION DATE	30 June 2022

PROPOSED IMPLEMENTATION APPROACH	BIG BANG

The implementation date needs to align with the implementation date for BSC CP1532 which has already been approved for implementation on 30 June 2022.

9 CHANGE PATH

CHANGE PATH	SELF-GOVERNANCE

10 RESPONSIBLE COMMITTEE

RESPONSIBLE COMMITTEE	METERING EXPERT PANEL

11 BUSINESS CASE ASSESSMENT

We have not identified additional material costs or impacts to that of the BSC CP1532, but failure to implement these changes would not allow the intended alignment of the Supplier Agent Appointment and De-appointment timescales envisaged in the original BSC Change Proposal. We consider the business case made by the BSC is also relevant to this Change Proposal.

12 CASE FOR CHANGE

The Code Manager considers that there is a positive case for change to implement this Change Proposal, on the basis that:

- Implementation of this REC Change Proposal will help deliver a more efficient switching experience for consumers by ensuring these faster timescales for

MEM appointments, are aligned with other Supplier Agent Appointment and De-appointment timescales set out in BSC Procedures 502 and 504.

- This is a consequential change resulting from BSC CP1532 which has already been approved and is awaiting implementation.
- The Proposed Solution is fully formed and appropriately resolves the Problem Statement.
- A positive business case has already been made and approved by the BSC under the primary change CP1532.

13 CODE MANAGER'S RECOMMENDATION

Based on the evidence in sections 11 and 12 of this report, the Code Manager considers a positive business case can be made for implementing this solution and recommends that the Metering Expert Panel:

- **APPROVE** the proposed change solution;
- **APPROVE** the proposed implementation approach; and
- **APPROVE** the proposed implementation date of 30 June 2022.

14 CONSULTATION PLAN AND NEXT STEPS

The consultation on this Preliminary Change Report for R0019 will be published on the REC Portal on **14 February 2022** and will close on **04 March 2022.**

Following consultation, the Code Manager will produce an updated version of this Preliminary Change Report (referred to as the Final Change Report). This will include the outcome of the consultation, setting out a summary of the consultation submissions and the Code Manager's response.

The Final Change Report will be issued to the Metering Expert Panel to make its determination.

15 APPENDIX

CHANGE PROPOSAL	R0019 - Consequential REC changes for BSC CP1532
LEGAL DRAFTING	EMAR Change Set
RELATED CHANGE(S)	BSC CP1532