CHANGE PROPOSAL FORM (COPY)

PLEASE NOTE: THIS IS A COPY FOR INFORMATION ONLY. TO SUBMIT A CHANGE PROPOSAL PLEASE USE THE ONLINE FORM ON THE REC PORTAL.

1 PERSONAL DETAILS

PROPOSER NAME *(Mandatory)*	Colette Baldwin
COMPANY *(Optional)*	Code Manager
COMPANY TYPE *(Optional)*	Code Body/Administrator
TELEPHONE NUMBER *(Optional)*	02077706785
EMAIL ADDRESS *(Mandatory)*	Colette.baldwin@recmanager.co.uk

2 CHANGE PROPOSAL SUMMARY

CHANGE PROPOSAL TITLE *(Mandatory)*	Altering the Trigger Points for CT Commissioning
WHAT IS THE ISSUE YOU ARE SEEKING TO SOLVE? *(Mandatory)*	The Balancing & Settlement Code Procedure (BSCP) 515 and the REC Metering Operations Schedule sets out the obligations and timescales imposed on the Distribution Network Operator (DNO) to send commissioning Information to the Metering Equipment Manager (MEM) (using the D0383 data flow), where the DNO has installed metering equipment, with Measurement Transformers, which is to be energised by the Registered Supplier. When the DNO installs Low Voltage Current Transformer (LV CT) metering units, that have been pre-commissioned off-site, the commissioning of the units is done before installation and separately to the Energisation of the Supply. The Energisation status change is then the responsibility of the Registered Supplier and is requested of the MEM using the D0134 data flow. Notification of the change in energisation

	status is then sent to the Supplier and DNO by the MEM, using the D0139. For an LV fused supply, the DNO may not be aware of who the MEM is to send the commissioning information to via a D0383 until a D0139 is received. This is often the point at which the DNO first becomes aware that a fused supply is now Energised. This may be several days/weeks/months after DNO commissioning, and it is proving difficult for the DNO to meet their BSC obligations.
WHAT IMPACT IS THIS HAVING? *(Mandatory)*	As many DNOs are now using LV CT pre-installed, pre-commissioned metering units for fused supplies, these units are factory commissioned and the vast majority of the commissioning for the units will be completed prior to installation and, consequently, before Energisation too. The decoupling between installation and energisation means that the DNO may not know when the Supply is Energised, nor who is carrying this out until they receive the notification of change of Energisation Status. This makes it difficult for the DNO to comply with their BSCP and REC obligations to send the commissioning information in the timescales laid down, which can have a detrimental impact on DNO performance of its obligations and has also resulted in a number of BSC audit non-conformances.
WHAT OUTCOMES DO YOU CONSIDER ARE NEEDED TO ACHIEVE AN EFFECTIVE SOLUTION? *(Mandatory)*	The use of more appropriate trigger points for commissioning and subsequent sending of data flows within the Metering Operations Schedule for all types of LV CT operated metering systems, as well as changes to the BSCP 515 process for commissioning of Measurement Transformers for new metering Systems.
IS THERE ANY BACKGROUND INFORMATION OR CONTEXT TO THE CHANGE PROPOSAL THAT WOULD BE USEFUL? *(Optional)*	These current timescales and trigger points for this process were introduced and updated before the widespread use of "off-site" commissioned metering units for LV CT metering: • BSC CP 1458 (implemented in Nov 2016) introduced the initial trigger points and timescales for Commissioning LV CT Metering Systems. • BSCP 1496 (implemented Nov 2018) introduced the current industry data flows used in the process and revised the basic timescales. • BSCP 1505 (also implemented Nov 2018) allowed the introduction of "off-site" commissioning of LV CT metering which many DNOs are now using.

3 CONSUMER IMPACTS

WHICH CONSUMER TYPES WILL BE IMPACTED BY THIS CHANGE PROPOSAL? *(Mandatory)*	☒ Electricity ☐ Gas ☐ Domestic Prepayment ☐ Domestic Credit ☐ Microbusiness ☒ Small and Medium Enterprise (SME) ☒ Industrial and Commercial (I&C) ☐ Other (please specify in the Additional information box below)
WHAT IMPACT WILL THIS CHANGE PROPOSAL HAVE FOR THESE CONSUMERS? *(Mandatory)*	☐ Switching experience ☐ Billing accuracy ☐ Trust and confidence ☐ Safety ☐ Security of supply ☐ Ability to pay ☒ On site experience ☐ Other (please provide details in the Additional information box below)
ADDITIONAL INFORMATION *(Optional)*	

4 CODE IMPACTS

Does this Issue relate to or impact:

THE REC OR REC SCHEDULES? *(Optional)*	☐ Main Body ☐ Interpretations and Definitions Schedule ☐ Transition Schedule ☐ Accession Agreement ☐ Company Governance Schedule ☐ Change Management Schedule ☐ Performance Assurance Schedule ☐ Qualification and Maintenance Schedule ☐ Market Exit Schedule ☐ Charging Methodology Schedule

	☐ Prepayment Arrangements Schedule ☐ Central Switching Service Schedule ☐ Data Access Schedule ☐ Energy Theft Reduction Schedule ☐ Transfer of Consumer Data Schedule ☒ Metering Operations Schedule ☐ Metering Accreditation Schedule ☐ Smart Meter Installation Schedule ☐ Secure Data Exchange Schedule ☐ Green Deal Arrangements Schedule ☐ Registration Services Schedule ☐ Related Metering Points Schedule ☐ Address Management Schedule ☐ Switching Data Management Schedule ☐ RMP Lifecycle Schedule ☐ Switching Service Management Schedule ☐ Resolution of Consumer Facing Switching and Billing Issues Schedule ☐ SPAA Transition Schedule ☐ MRA Transition Schedule ☐ Unbilled Energy Code of Practice ☐ Gas Metering Code of Practice ☐ MOCoPA ☐ ASPCoP ☐ Change Panel Terms of Reference ☐ Performance Assurance Board Terms of Reference
ADDITIONAL INFORMATION *(Optional)*	

THE DATA SPECIFICATION? *(Optional)*	☐ Data Item Catalogue ☐ Market Message Catalogue ☐ Data Access Matrix ☐ Standards Definition
ADDITIONAL INFORMATION *(Optional)*	

CENTRAL SYSTEMS OR REC SERVICES? *(Optional)*	☐ Electricity Enquiry Service ☐ Central Data Service Provider Further Services ☐ Secure Data Exchange Service ☐ Green Deal Central Charging Database ☐ Central Switching Service (CSS) ☐ CSS Certificate Authority ☐ Switching Operator ☐ Gas Retail Data Service ☐ Electricity Retail Data Service ☐ Gas Enquiry Service ☐ Energy Theft Tip Off Service (ETTOS)
ADDITIONAL INFORMATION *(Optional)*	

REC PARTIES AND/OR MARKET PARTICIPANTS? *(Optional)*	☒ Energy Suppliers ☐ Distribution Network Operators ☐ Gas Transporters ☒ Metering Equipment Managers ☐ DCC ☐ Shippers ☐ Data Collectors ☐ Data Aggregators ☐ Green Deal Providers ☐ Green Deal Finance Parties ☐ Meter Asset Providers ☐ AMR Service Providers ☐ EES Users ☐ GES Users ☐ GDCC Users ☐ Other (please provide details in the Additional Information box)
ADDITIONAL INFORMATION *(Optional)*	

OTHER INDUSTRY CODES? *(Optional)*	☒ BSC ☐ DCUSA ☐ SEC ☐ UNC ☐ IGT UNC
ADDITIONAL INFORMATION *(Optional)*	

DOES THIS CHANGE PROPOSAL IMPACT A SIGNIFICANT CODE REVIEW? *(Optional)*	No
ADDITIONAL INFORMATION *(Optional)*	

5 CHANGE PROGRESSION

DO YOU BELIEVE THIS CHANGE PROPOSAL MEETS THE CRITERIA FOR 'URGENCY' AND SHOULD BE PROGRESSED UNDER AN URGENT TIMETABLE? **IF SO, PLEASE PROVIDE JUSTIFICATION?** *(Optional)*	No
ARE THERE ANY REQUIRED TIMESCALES FOR THE DEVELOPMENT OR IMPLEMENTATION OF THIS CHANGE PROPOSAL? *(Optional)*	
ARE YOU AWARE OF ANY DEPENDENCIES ASSOCIATED WITH THE CHANGE PROPOSAL WHICH MAY IMPACT ITS	It will need to align with the equivalent changes to the BSC.

PRIORITY OR PROGRESSION TIMETABLE? *(Optional)*	
DOES THIS CHANGE PROPOSAL RELATE TO AN EXISTING OR PREVIOUS CHANGE PROPOSAL? *(Optional)*	No

6 ATTACHMENTS

ATTACH/PROVIDE ANY SUPPORTING DOCUMENTS TO BE SUBMITTED WITH THE FORM	