RETAIL ENERGY CODE

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CHANGE PROPOSAL PLAN

R0073 – INTRODUCTION OF A HOUSEKEEPING CHANGE PROPOSAL PROCESS

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RESPONSIBLE COMMITTEE	CHANGE PANEL	CHANGE PATH	SELF GOVERNANCE

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	27/01/2023

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

The Change Proposal looks to introduce a Housekeeping Change process into the REC to enable a more efficient change process for the types of changes that are not material in nature and are suitable to be implemented more quickly. We will also look to make some housekeeping changes to Schedule 5 while introducing this new process.

KEY MILESTONES

	FROM	TO
PRELIMINARY CHANGE REPORT AND CONSULTATION ISSUED	27/01/2023	10/02/2023
FINAL CHANGE REPORT ISSUED	28/02/2023	28/02/2023
RESPONSIBLE COMMITTEE DECISION	07/03/2023	07/03/2023
APPEAL WINDOW CLOSURE	07/03/2023	21/03/2023

1 SCOPE

1.1 IN SCOPE

This plan details the approach to assessment and consultation for this Change Proposal. During the development of the change, the opportunity was taken for a wider housekeeping review of Schedule 5 – Change Management, and the plan includes sufficient time for a legal review of the proposed changes.

1.2 OUT OF SCOPE

The plan does not look to make any changes to the existing change management processes.

2 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

2.1.1 CROSS CODE ENGAGEMENT

There are no cross-code impacts identified in this Change Proposal.

2.1.2 ANALYSIS

The proposal includes a fully formed solution which does not impact REC Parties; therefore, it is proposed to move straight to publication of the Preliminary Change Report following approval of the Change Proposal Plan and Initial Assessment Report.

A review of similar housekeeping change processes across the energy industry codes was undertaken by the Code Manager prior to raising this change, to understand what best practice could be introduced into the REC. The Code Manager is proposing a process for the REC that is both efficient and intentionally accelerated.

A review of Schedule 5 - Change Management was also undertaken by the Code Manager to ensure consistency of formatting, terminology and Paragraph numbering. Some proposed changes have been identified and these are included in the proposed legal text for this change.

The Code Manager will ensure that there is a full legal review of the proposed changes before publication of the Preliminary Change Report, so that this can be shared with Parties during the consultation period.

2.1.3 PRELIMINARY CHANGE REPORT DEVELOPMENT AND CONSULTAITON

The Preliminary Change Report will include the proposed legal text, and Parties will be invited to provide their comments during the consultation period which will open on the 27 January 2023 and will close on the 10 February 2023.

2.1.4 FINAL CHANGE REPORT

Following the consultation on the Preliminary Change Report, and taking into consideration any responses, the Final Change Report will be prepared with the Code Manager's recommendation and will be published on the 24 February 2023. The report will be presented to the Change Panel on the 07 March 2023 for a decision.

2.2 RAID

2.2.1 RISKS AND ISSUES

No risks or issues have been identified.

2.2.2 ASSUMPTIONS AND DEPENDENCIES

No assumptions or dependencies have been identified.