RETAIL ENERGY CODE

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CHANGE PROPOSAL PLAN

R0108 – ENABLING ELECTRICITY ENQUIRY SERVICE SEARCHES USING A UNIQUE PROPERTY REFERENCE NUMBER

DOCUMENT VERSION	V2.0
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DOCUMENT APPROVAL STATUS	APPROVED

RESPONSIBLE COMMITTEE	TECHINCAL EXPERT PANEL	CHANGE PATH	SELF GOVERNANCE

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	16/02/2024

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

Consumers that wish to utilise multi-channel switching services for gas, electricity, water, broadband, bank, home insurance etc. cannot make use of generic address-capture services for electricity switching as Unique Property Reference Number (UPRN) search functionality is not available within the Electricity Enquiry Service (EES).

KEY MILESTONES

	FROM	TO
SOLUTION ANALYSIS AND DEVELOPMENT	N/A	N/A
SERVICE PROVIDER IMPACT ASSESSMENT	02/10/2023	18/12/2023
PARTY IMPACT ASSESSMENT	12/01/2024	02/02/2024
PRELIMINARY CHANGE REPORT AND CONSULTATION ISSUED	16/02/2024	16/02/2024
CONSULTATION	16/02/2024	08/03/2024
FINAL CHANGE REPORT ISSUED	15/03/2024	15/03/2024
RESPONSIBLE COMMITTEE DECISION	27/03/2024	27/03/2024

APPEAL WINDOW CLOSURE	12/04/2024	12/04/2024

1 SCOPE

1.1 IN SCOPE

This document details the plan for assessment of Change Proposal R0108 – Enabling Electricity Enquiry Service Searches using a Unique Property Reference Number. It includes Service Provider and Party Impact Assessments as a cost benefit analysis will need to be conducted for the implementation of the solution.

1.2 OUT OF SCOPE

Solution development is not in scope of this plan as R0108 has a fully formed solution. However, the viability of this solution needs to be assessed via Impact Assessment.

2 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

2.1.1 CROSS CODE ENGAGEMENT

No requirement for cross-code engagement has been identified.

2.1.2 IMPACT ASSESSMENT

This change plan includes an EES Provider Initial Impact Assessment, Preliminary Impact Assessment and Detailed Impact Assessment which will span from 02 October 2023 to 18 December 2023.

A 15WD Party Impact Assessment will then be triggered on 12 January 2024.

2.1.3 PRELIMINARY CHANGE REPORT DEVELOPMENT AND CONSULTAITON

The Preliminary Change Report will be published on 16 February 2024 and proceed directly to consultation for a 15WD period.

2.1.4 FINAL CHANGE REPORT

The Final Change Report will be published on 15 March 2024 in preparation for the Technical Expert Panel's decision on 27 March 2024.

2.2 RAID

2.2.1 RISKS AND ISSUES

REF.	RISK	NOTES	MITIGATION

R0121.CPP.R001	There is a risk that the Service Provider will not have the resource to implement the solution within the Code Manager's anticipated timescales.	The Service Provider has advised that there may be resource issues due to allocation of staff to the MHHS programme updates.	Following the Service Provider Impact Assessment response, the Code Manager will work with the Service Provider on options for implementation which may include a delayed or phased approach.