HOUSEKEEPING CHANGE REPORT

R0114 – HOUSEKEEPING AMENDMENTS

CHANGE REPORT	FINAL
DOCUMENT VERSION	2.0
ISSUED DATE	16/05/2023
DOCUMENT APPROVAL STATUS	POST-VOTE

RESPONSIBLE COMMITTEE	CHANGE PANEL
PRIORITY STATUS	LOW

CHANGE PATH	SELF GOVERNANCE
URGENCY	STANDARD

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

This is a Housekeeping Change Proposal subject to the Housekeeping Change Proposal process, rather than the standard change process. The nature of the change is that it makes non-material changes to the REC Products to correct typographical and consistency errors. It also provides an opportunity to introduce necessary clarifications.

Impacted Market Participants:
REC Parties and Enquiry Service Users

RESPONSIBLE COMMITTEE DECISION

On 16 May 2023, the Change Panel voted to **APPROVE** R0114 for implementation on 30 June 2023.

RETAIL ENERGY CODE

CONTENTS

BACKGROUND		
1.	Summary	**3**
2.	Problem Statement	**3**
3.	User Stories	**4**
PROPOSAL		
5.	Proposed Solution	**4**
6.	Draft Legal Text	**4**
7.	Key Risks, Assumptions, Issues and Dependencies	**5**
8.	Proposed Implementation Date and Approach	**5**
9.	Case for Change	**5**
10.	Code Manager's Recommendation	**5**
11.	Responsible Committee Decision	**5**
12.	Appendix	**6**
13.	Glossary	**6**

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BACKGROUND

1 SUMMARY

The Code Manager has identified a number of typographical and formatting errors, as well as opportunities to provide clarity and improve consistency and accuracy across the REC Services and products. These changes have been assessed as meeting the criteria to be progressed via a Housekeeping Change Proposal.

The changes can be categorised as follows:

Delivering the intent of Change Proposal R0074

At go-live for REC v3.0 the Metering Equipment Manager 'Community View' access to data in the Gas Enquiry Service, previously available via the Data Enquiry Service under the Uniform Network Code, was removed. MEMs used this data in a number of processes, including validation of site details prior to metering works – particularly for emergency work, and the resolution of invoice queries from Suppliers. The aim of Change Proposal R0074 - Release of Community View Data Items to MEMs in GES was to re-instate this access.

Access within the GES will be reinstated as intended on 02 June 2023, however, within the Data Access Matrix (DAM) a historic view of a Data Item was flagged for inclusion (Meter Asset History – Meter Serial Number), rather than the current view (Meter Asset Data – Meter Serial Number). This change will ensure the correct Data Items are reflected in the DAM.

Addressing consistency errors

The Electricity DAM does not reflect the approved access or physical access to Data Items in the Electricity Enquiry Service for the BSC Technical Assurance Agent and Electricity Market Reform Settlement (EMRS), which are set up as single organisations under the DAM. The DAM is being updated to reflect the access the organisations have.

Reflecting the Switching Programme designation of the "Steady State Commencement Date"

On 25 October 2022, the Switching Programme Delivery Group approved the passing of the Programme Exit milestone, with an effective date of 31 October 2022. Following this decision, Ofgem designated the "Steady State Commencement Date" as 00:01 hours on 31 October 2022, to reflect that all exit criteria have been met and handover to steady state governance has taken place.

In response to the designation of the Steady State Commencement Date, the removal of redundant legal text within the REC is required.

2 PROBLEM STATEMENT

This housekeeping Change Proposal seeks to make typographical and formatting corrections that have been identified and improve consistency across the REC. The Data Access Matrices need to accurately reflect the intention of Change Proposal R0074, and the current access of Enquiry Services Users.

3 USER STORIES

REF.	USER STORIES
MARKET PARTICIPANT USER STORIES	
M1	As a REC Party, I need the REC drafting to be accurate, so I can rely on it to ensure my processes and procedures correctly reflect my obligations. If there are mistakes or omissions, then it could cause issues with the effective operation and assurance of the retail energy market.

PROPOSAL

4 PROPOSED SOLUTION

Here is a high-level overview of the REC Products impacted by this Change Proposal, including the type of change and number of amendments to be made.

REC PRODUCT	CHANGE TYPE	NUMBER OF AMENDMENTS
Schedule 1 – Interpretations and Definitions	Update the definition of Steady State Commencement Date to reflect the date and time designated by Ofgem.	One
REC Main Body	Removal of redundant text. Clauses 11.1, 11.2 and 11.3 are no longer relevant.	Three
Schedule 2 - Transition Schedule	This Schedule is no longer required; therefore, it is proposed to be removed from the REC.	One (removal)
Gas Data Access Matrix	Update the MEM Community view; remove 'Meter Asset History – Meter Serial Number' and add in 'Meter Asset Data – Meter Serial Number'.	Three
Electricity Data Access Matrix	Update the Data Items reflected against the BSC Technical Assurance Agent and EMRS.	Eight

5 DRAFT LEGAL TEXT

The legal text changes to deliver the proposed solution can be found here.

RETAIL ENERGY CODE

6 KEY RISKS, ASSUMPTIONS, ISSUES AND DEPENDENCIES

6.1 RISKS AND ISSUES

NO.	RISK	NOTES	MITIGATION
R1	There is a risk that there are other omissions from the REC that have not been identified by the Code Manager.	There may be other omissions or inaccuracies in the REC that have not been identified by the Code Manager in this Change Proposal.	If other issues are identified, these will be progressed as part of a future Housekeeping Change Proposal.

6.2 ASSUMPTIONS AND DEPENDENCIES

No assumptions or dependencies have been identified.

7 PROPOSED IMPLEMENTATION DATE AND APPROACH

PROPOSED IMPLEMENTATION DATE	30 June 2023

PROPOSED IMPLEMENTATION APPROACH	BIG BANG

The changes should be delivered as part of the next standard release, which is 30 June 2023.

8 CASE FOR CHANGE (SELF GOVERNANCE)

8.1 SELF-GOVERNANCE

The Code Manager considers that there is a positive case for change to implement this Change Proposal, on the basis that:

- The proposed solution is fully formed and appropriately resolves the problem statement.
- The impact of not implementing this solution would cause detriment to Market Participants, as the REC would not reflect the current market arrangements and could result in new Market Participants interpreting processes differently to existing Market Participants.

9 CODE MANAGER'S RECOMMENDATION

The Code Manager considers that a positive case can be made for implementing this solution and recommends that the Change Panel:

- **APPROVE** the proposed change solution;
- **APPROVE** the proposed implementation approach; and
- **APPROVE** the proposed implementation date of 30 June 2023.

10 RESPONSIBLE COMMITTEE DECISION

This report was discussed at the REC Change Panel meeting on 16 May 2023.

The REC Change Panel voted to:

- **APPROVE** the proposed change solution;
- **APPROVE** the proposed implementation approach; and
- **APPROVE** the proposed implementation date of 30 June 2023

11 APPENDIX

CHANGE PROPOSAL	Link
LEGAL DRAFTING	Link

12 GLOSSARY

TERM	DEFINITION
Consolidated Metering Code of Practice (CoMCoP)	means the code of practice against which relevant ASPs, MEMs and MIs are assessed pursuant to the Metering Accreditation Schedule.
Data Access Matrix	means the matrix describing which Enquiry Service Data each Enquiry Service User Category can access, which forms part of the Data Specification and is updated in accordance with the Data Access Schedule.
Electricity Enquiry Service (EES)	means the service described as such in the EES Service Definition.
Enquiry Service	means one of the Gas Enquiry Service (for gas) or the Electricity Enquiry Service (for electricity).
Enquiry Service User	means each and every Party and Non-Party REC Service User that is (and remains) Qualified to use one or both of the Enquiry Services.
Gas Enquiry Service (GES)	means: (a) until CSS Go-Live Date, the enquiry service provided pursuant to the UNC which allows authorised users to access Gas Retail Data; and (b) from CSS Go-Live Date, the service of that name procured by RECCo pursuant to the Data Access Schedule.

TERM	DEFINITION
Market Participant	means a participant in either or both of the gas and electricity markets of Great Britain, each of which is identified by a Market Participant Role.
Metering Equipment Manager (MEM)	means, as applicable, either: (a) for electricity, the Meter Operator Agent (as defined in the BSC) Appointed by an Electricity Supplier; or (b) for gas, the Meter Asset Manager (as defined in the UNC) Appointed by the Gas Supplier.
Metering Operation Code of Practice (MOCoP)	means the electricity metering code of practice that has now been incorporated into the CoMCoP and references to 'Meter Operator Code of Practice' or 'MOCoP' should read as references to the CoMCoP.
REC Parties	means each 'Party' under and as defined in the Retail Energy Code. 'REC Parties', 'Parties' and similar expressions shall be interpreted accordingly.
REC Service User	means in respect of each REC Service, either: (a) a Party which has become Qualified for that REC Service under the Qualification and Maintenance Schedule; or (b) an organisation which is not a Party, which has entered into an Access Agreement permitting it to use that REC Service and that has become Qualified for that REC Service under the Qualification and Maintenance Schedule.
Uniform Network Code (UNC)	means the Uniform Network Code established under the Gas Transporter Licences.