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CHANGE PROPOSAL PLAN

R0145 – SERVICE TERMINATION ISSUE REPORTING

DOCUMENT VERSION	1.0
DATE ISSUED	05/09/2023
DOCUMENT APPROVAL STATUS	APPROVED

RESPONSIBLE COMMITTEE	METERING EXPERT PANEL

CHANGE PATH	SELF GOVERNANCE

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	08/09/2023

LEAD CHANGE ANALYST



Colette Baldwin

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020 77706785

CHANGE OVERVIEW

This Change Proposal updates the Categorisation of this REC document to a Category 2 document. It is currently classified as a Category 3 document – which are used for guidance documents that have no material impacts on REC Parties. The REC obligates compliance with this document through Schedule 14 – Meter Operations and the Consolidated Metering Codes of Practice.

KEY MILESTONES

	FROM	TO
PRELIMINARY CHANGE REPORT ISSUED	08/09/2023	08/09/2023
RESPONSIBLE COMMITTEE REVIEW (Ex-Committee)	11/09/2023	15/09/2023
PRELIMINARY CHANGE REPORT AND CONSULTATION ISSUED	22/09/2023	22/09/2023
CONSULTATION	22/09/2023	13/10/2023
FINAL CHANGE REPORT ISSUED	20/10/2023	20/10/2023
RESPONSIBLE COMMITTEE DECISION	08/11/2023	08/11/2023
APPEAL WINDOW CLOSURE	22/11/2023	22/11/2023

1 SCOPE

1.1 IN SCOPE

This Change Proposal only seeks to change the classification of the Service Termination Issues Reporting document to a Category 2 document. This is to reflect that there are obligations within the REC which require compliance with it by MEMs and therefore it is not appropriate to be classified as Category 3.

1.2 OUT OF SCOPE

The Change does not seek to change the contents of the document, nor amend the Change Management processes applicable to a Class 2 document under the REC. There is a discussion still taking place regarding the future of the document and whether it should remain under the REC governance, this may be the subject of a future REC Change Proposal which will need to be determined by the Authority.

2 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

2.1.1 CROSS CODE ENGAGEMENT

There are no cross-code impacts for this Change Proposal.

2.1.2 ANALYSIS AND SOLUTION DEVELOPMENT

The solution is simple and fully defined, and therefore a period of Service provider Impact Assessment or Party impact assessment is not required, and we will progress to consultation on the proposed Change.

2.1.3 PRELIMINARY CHANGE REPORT DEVELOPMENT AND CONSULTAITON

The REC Code Manager took advice from the REC legal representative, who confirmed that the classification of the document as Category 3 was incorrect, given the obligations placed on MEMs by reference to it within REC Schedules and Operational documents. Following their advice, we are proposing changing the classification of this document to a Category 2 document, but it will remain under the responsibility of the Metering Expert Panel. We are aware of wider discussions about the long-term ownership of the document, however, the advice we were given was that this would need a separate change – subject to Authority determination, and that is out of scope of this Change and the consultation.

We are proposing a 15 Working Day consultation period, beginning on the 22 September 2023, closing on the 13 October 2023, after approval of the Preliminary Change Report (PCR) by the Metering Expert Panel (MEP) via an ex-committee decision to be considered by them between the 11 and 15 September 2023.

2.1.4 WIDER STAKEHOLDER ENGAGEMENT

There has been considerable discussion about the Service Termination Issues Reporting document, at a number of MEP meetings, at the Electricity Operational Metering Forums, as well as via the Energy Networks Association. We therefore do not propose to conduct any additional stakeholder engagement in advance of consultation on the PCR.

2.1.5 FINAL CHANGE REPORT

The Final Change Report will be prepared following consultation on the PCR, and will be issued on the 20 October 2023, and will be subject to a decision of the MEP on the 08 November 2023.

2.2 RAID

2.2.1 RISKS AND ISSUES

REF.	RISK	NOTES	MITIGATION
R0145.CPP.R001	The Change Proposal may be rejected due to concerns about the future ownership and control of the document.	The ENA are considering whether they wish to take control of the document and host it on the ENA website along with other DNO published documents.	This change has been kept to the bare essentials, simply to amend the classification and not to address future ownership, which would need to be the subject of a further Change and determination by the Authority once this Change is approved.

2.2.2 DEPENDENCIES

REF.	DEPENDENCY	NOTES	STATUS
Rxxxx.CPP.D001	A Category 3 Change Proposal will be required when this Change is approved to remove the Category 3 document and update the Baseline statement.	To be processed once a decision has been made on this Change Proposal	Open