RETAIL ENERGY CODE

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CHANGE PROPOSAL PLAN

R0155 – CHANGE OF TENANCY: EVIDENTIARY STANDARDS AND TIMESCALES

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RESPONSIBLE COMMITTEE	CHANGE PANEL	CHANGE PATH	AUTHORITY DETERMINED

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	TBC

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

This Change Proposal seeks to address industry concerns with the Non-Domestic Change of Tenancy (CoT) process identified by Non-Domestic Suppliers, Third Party Intermediaries (TPIs) and Consumers and bring improvements to the CoT process.

The defined terms set out in the REC are Change of Occupier and Switch. This will be addressed as the change progresses.

KEY MILESTONES

	FROM	TO
SOLUTION ANALYSIS AND DEVELOPMENT	08/01/2024	26/04/2024

1 SCOPE

1.1 IN SCOPE

This document details the plan for solution development required to address concerns raised by industry and identify improvements to the CoT process.

1.2 OUT OF SCOPE

The scope of this proposal isn't intended to cover domestic contracts but may include domestic properties supplied via a Non-Domestic contract. The identification of these will be considered under solution development.

This document does not include milestones beyond solution development as until this has begun it will not be possible to accurately determine how long will be required to complete the review and develop legal text.

2 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

2.1.1 CROSS CODE ENGAGEMENT

The Code Manager will cross check the impacts of this change with the MHHS Programme and the Uniform Network Code through the Cross Code Steering Group.

2.1.2 ANALYSIS

As a result of feedback Ofgem received in response to its Non-Domestic Market Review, the Regulator asked that RECCo look at proposals for strengthening the Change of Tenancy process. RECCo have held workshops with Non-Domestic Suppliers and TPIs to better understand the challenges and issues in the Non-Domestic market with the aim of identifying areas where better Consumer outcomes could be facilitated. One of the key issues that emerged from these stakeholder workshops was the use and potential misuse of the CoT process. The first draft of the CoT Proposal, presented at the CoT Webinar (24th October 2023), was developed by interrogating the responses to that market review and understanding the risks and issues caused by the current CoT process. The draft was opened for feedback or comment after the webinar, and these have been shared with the Code Manager for inclusion in solution development.

2.1.3 SOLUTION DEVELOPMENT

Under this Change Proposal, a solution will be developed with the support of an industry workgroup, consisting of nominated industry representatives, including TPI representation to ensure that we capture all aspects of the changes to REC services, Products and documents. The first work group will be held by the end of January 2024. There will also be stakeholder engagement through relevant forums.

This Change Proposal Plan does not extend beyond solution analysis and development as a full understanding of the solution is required prior to the planning of impact assessment activity and

subsequent change process actions. At this time, it is not possible for the Code Manager to set the timetable beyond solution development as the scale of the changes required is not completely known.

2.1.4 IMPACT ASSESSMENT

Once solution development is complete, impact assessments will be required from Service Providers and REC Parties.

At this time, it is not possible for the Code Manager to set the timetable for these activities and will be discussed during the planned workshops to allow us to set realistic deadlines.

2.2 RAID

2.2.1 RISKS AND ISSUES

REF.	RISK	NOTES	MITIGATION
R0155.CPP.R001	The scale of required changes is larger than initially thought at the start of solution development.		A structured solution development plan with clear industry engagement points to be developed. Change Proposal Plan not to plan past solution development until scale of change is understood.
R0155.CPP.R002	The assurance approach and costs will vary based on the final solution, and the mitigation that the assurance strategy needs to be a clear part of the solution.		Will be explored through solution development and impact assessments.

2.2.2 ASSUMPTIONS AND DEPENDENCIES

The Code Manager has not identified any assumptions or dependencies at this time.