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STATUS	Approved

R0155- CHANGE OF TENANCY CHANGE PROPOSAL PLAN EXTENSION

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1 PURPOSE

This paper provides the REC Change Panel with an update on the progress of R0155 – Change of Tenancy: Evidentiary Standards and Timescales and seeks approval for a proposed extension to the Change Proposal Plan.

2 CHANGE OVERVIEW

This Change Proposal seeks to address industry concerns with the Non-Domestic Change of Tenancy (CoT) process identified by Non-Domestic Suppliers, Third Party Intermediaries (TPIs) and Consumers, and bring improvements to the CoT Process.

3 ACTIVITIES TO DATE

At the Change Panel meeting on 19 December 2023, the Initial Assessment Report and Change Proposal Plan (V1.0) for R0155 was approved.

Following this, the Code Manager arranged a solution development workgroup to allow different market participants, including Suppliers, TPIs and Consumer Representative groups, to contribute their views and experiences on the CoT process, and their thoughts on a defined solution. Following a nomination process, including I&C Shippers and Suppliers (ICoSS) and Energy UK, and pre-workgroup webinars to explain the Change Proposal, and the Change Proposal process, the first session of the workgroup took place on 29 February 2024.

Since then, there have been three sessions of the workgroup where the following activities have taken place either during, or between, the sessions:

- The Problem Statement has been reviewed and broken down separately for Non-Domestic Consumers, Suppliers and TPIs.
- The Code Manager has engaged with legal resources to further understand the solution requirements, viability, and to deem what is in scope of R0155.
- Reassessment of the issues with the CoT process, including from a Consumer perspective, and a review of the list of possible evidentiary documents.

4 CHANGE PLAN EXTENSION

The previous Change Proposal Plan only covered the Solution Analysis and Development stage. This updated plan intends to extend the Solution Analysis and Development stage until **28 June 2024** to allow for the completion of the workgroup and for a defined solution to be developed.

This extension will allow sufficient time for the workgroup to conclude, and:

- Ensure all remaining actions raised in the workgroup have been completed.
- Complete an assessment of the issues within the Change of Supplier process.
- Consider whether a list of evidentiary items should be provided as a guidance document or incorporated into legal text.
- Continued engagement with REC Legal Resources to clarify the legal requirements of the solution.

Previously the Code Manager had been unable to plan for this further activity due to there not being a defined solution, and therefore not having a clear view of the impacts to REC Parties or Service Providers. This remains the case.

Once the workgrouphas concluded, and a defined solution has been determined by the Code Manager, the Code Manager will return to the Change Panel with a proposal for the further stages of the Change Proposal Plan, including for the Impact Assessments, Preliminary Change Report, Consultation, and Final Change Report.

5 KEY MILESTONES

	ORIGINAL PLAN DATES		REVISED PLAN DATES	
	FROM	TO	FROM	TO
SOLUTION ANALYSIS AND DEVELOPMENT	08/01/2024	26/04/2024	08/01/2024	28/06/2024

6 COMMITTEE ACTIONS

Committee Members are invited to take the following actions:

- **REVIEW** the proposed Change Proposal Plan extension milestones for R0155; and
- **APPROVE** the proposed Change Proposal Plan extension milestones for R0155.