HOUSEKEEPING CHANGE REPORT

R0159 – HOUSE KEEPING AMENDMENT TO THE PARC

CHANGE REPORT	FINAL
DOCUMENT VERSION	1.1
ISSUED DATE	26/03/2024
DOCUMENT APPROVAL STATUS	POST-VOTE

RESPONSIBLE COMMITTEE	PERFORMANCE ASSURANCE BOARD
PRIORITY STATUS	LOW

CHANGE PATH	SELF GOVERNANCE
URGENCY	STANDARD

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

This is a Housekeeping Change Proposal subject to the Housekeeping Change Proposal process, rather than the standard change process. The nature of the change is that it makes non-material changes to the REC Products to correct typographical and consistency errors. It also provides an opportunity to introduce necessary clarifications.

Impacted Market Participants:
Energy Suppliers
REC Performance Assurance

RESPONSIBLE COMMITTEE DECISION

On 26 March 2024, the Performance Assurance Board voted to **APPROVE** R0159 for implementation on 28 March 2024.

RETAIL ENERGY CODE

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BACKGROUND

1 SUMMARY

The Code Manager has identified two typographical errors in the approved legal text for the Performance Assurance Report Catalogue (PARC) as part of the implementation of R0147 Prepayment Levelisation and R0154 Performance Assurance Report Catalogue V5.1.

In the PARC drafting, R0147 has specified the Code Manager (RTS) as providing the new data submission report that is part of the R0147 solution. However, RTS will be acting for RECCo in provision of this report and not RTS as the Code Manager.

In the PARC drafting for R0154 we identified inconsistent capitalisation. As parts of the files used are validated, we think updating this typographical error will make it easier for REC Parties to submit files, or REC Parties and the REC Code Manager to identify how to resolve submission errors.

2 PROBLEM STATEMENT

This Housekeeping Change Proposal seeks to make typographical corrections that have been identified and improve consistency across the REC.

3 USER STORIES

REF.	USER STORIES
MARKET PARTICIPANT USER STORIES	
M1	As a REC Party, I need the REC drafting to be accurate, so I can rely on it to ensure my processes and procedures correctly reflect my obligations. If there are mistakes or omissions, then it could cause issues with the effective operation and assurance of the retail energy market.

PROPOSAL

4 PROPOSED SOLUTION

REC PRODUCT	CHANGE TYPE	NUMBER OF AMENDMENTS
Performance Assurance Report Catalogue (PARC)	For the performance report - Aggregated Submission Report on Energy Supplier Payment Portfolio Data- Change the provider from Code Manager to RECCo and correct inconsistent capitalisation throughout.	2

5 DRAFT LEGAL TEXT

The legal text changes to deliver the proposed solution can be found here.

These are found on the Other Data Collection tab, as well as 1341 – Commercial and 1341 – Residential tabs.

6 KEY RISKS, ASSUMPTIONS, ISSUES AND DEPENDENCIES

6.1 RISKS AND ISSUES

NO.	RISK	NOTES	MITIGATION
R1	There is a risk that there are other omissions from the REC that haven't been identified by the Code Manager.	There may be other omissions or inaccuracies in the REC that have not been identified by the Code Manager in this Change Proposal.	If other issues are identified, these will be progressed as part of a future Housekeeping Change Proposal.

6.2 ASSUMPTIONS AND DEPENDENCIES

This Housekeeping change has a dependency on R0147 Prepayment Levelisation and R0154 Performance Assurance Report Catalogue V5.1.

7 PROPOSED IMPLEMENTATION DATE AND APPROACH

PROPOSED IMPLEMENTATION DATE	28/03/24

PROPOSED IMPLEMENTATION APPROACH	BIG BANG

The change should be delivered alongside R0147 Prepayment Levelisation and R0154 Performance Assurance Catalogue V5.1

8 CASE FOR CHANGE (SELF GOVERNANCE)

The Code Manager considers that there is a positive case for change to implement this Change Proposal, on the basis that:

- The proposed solution is fully formed and appropriately resolves the problem statement.
- The impact of not implementing this solution would cause detriment to Market Participants, as the PARC would not reflect the agreed process as set out in the REC.

9 CODE MANAGER'S RECOMMENDATION

The Code Manager considers that a positive case can be made for implementing this solution and recommends that the Performance Assurance Board:

- **APPROVE** the proposed change solution;
- **APPROVE** the proposed implementation approach; and
- **APPROVE** the proposed implementation date of 28 March 2024.

10 RESPONSIBLE COMMITTEE DECISION

This report was discussed at the Performance Assurance Board meeting on 26 March 2024.

They voted to:

- **APPROVE** the proposed change solution;
- **APPROVE** the proposed implementation approach; and
- **APPROVE** the proposed implementation date of 28 March 2024.

11 APPENDIX

CHANGE PROPOSAL	Link
LEGAL DRAFTING	Link

12 GLOSSARY

TERM	DEFINITION
Performance Assurance	means the activities undertaken by the Code Manager and the REC PAB in accordance with the Performance Assurance Schedule.
REC Performance Assurance Board	means the performance assurance board for this Code, as from time to time established under Clause 15 of the main body of this Code (which is a Sub-Committee).
Energy Suppliers	means a person which is either or both an Electricity Supplier and/or a Gas Supplier.
Code Manager	means the person described in Clause 7 of the main body of this Code.
RECCo	means the company established under Clause 5 of the main body of this Code.
Housekeeping Change Proposal	is a Change Proposal which satisfies the requirements of Paragraph 28 of the Change Management Schedule.
Housekeeping Change Report	means a written report on a Housekeeping Change Proposal, as described in Paragraph 28 of the Change Management Schedule.