RETAIL ENERGY CODE

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01	Initial Assessment Report
02	Preliminary Change Report
03	Final Change Report

INITIAL ASSESSMENT REPORT

R0170 – WITHDRAWAL OF SERVICE TERMINATION ISSUE REPORTING GUIDANCE (STIRG) FROM REC GOVERNANCE

DOCUMENT VERSION	V1.0
DATE ISSUED	06/06/2024
DOCUMENT APPROVAL STATUS	APPROVED

RESPONSIBLE COMMITTEE	CHANGE PANEL	CHANGE PATH	SELF GOVERNANCE
PRIORITY STATUS	LOW	URGENCY	STANDARD

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	26/07/2024

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

The current governance for the Service Termination Issue Reporting Guidance (STIRG) document may be unsuitable, and it should be removed from the REC into the Energy Networks Association (ENA) governance.

	High Impact: N/A
	Medium Impact: N/A
	Low Impact: DNOs, Electricity MEMs, Energy Suppliers

1 BACKGROUND

Following the feedback received after the rejection of R0145 - Service Termination Issue Reporting (Change to Category 2 document), the Code Manager has reviewed whether the REC is the correct place for the STIRG document to sit. A lot of Parties and Metering Expert Panel (MEP) members fed back that they felt the correct place for the STIRG to sit is within the ENA rather than the REC.

This change has been raised by the ENA, to move the STIRG from REC governance to ENA. This is on the provision that any changes made to the STIRG must be reviewed by the MEP before they are binding under the REC.

2 PROBLEM STATEMENT

The issues surrounding the status of the STIR Guidance document is impacting on the ability of involved parties to review and update the guidance.

3 USER STORIES

REF.	USER STORIES
CONSUMER USER STORIES	
C1	As a Consumer, I want to be confident that any person working on the metering at my property has the adequate guidance under the appropriate governance to allow works to be conducted safely.
MARKET PARTICIPANT USER STORIES	
M1	As an electricity MEM, I need the STIR Guidance Document to sit under appropriate governance so I can be confident it is kept up to date for industry needs.
M2	As a DNO, I need the STIR Guidance Document to sit under appropriate governance so I can be confident it is kept up to date for industry needs.

4 IMPACTS

CONSUMERS
No impact

REC DOCUMENTS / PRODUCTS
REC Baseline Statement
Metering Expert Panel Terms of Reference
Schedule 1 – Interpretations and Definitions

REC PARTIES AND SERVICE USERS
Electricity MEMs
DNOs
Energy Suppliers

4.1 MARKET-WIDE HALF HOURLY SETTLEMENT IMPACTS

MHHS DESIGN	MHHS DATA SPECIFICATION	MHHS CODE DRAFTING
No impact	No impact	No impact

5 CROSS CODE IMPACTS

There are no direct cross code impacts associated with this change, but it has been raised at the Cross Code Steering Group (CCSG) for DCUSA awareness.

6 CHANGE PATH AND RESPONSIBLE COMMITTEE

CHANGE PATH	Self-Governance	RESPONSIBLE COMMITTEE	Change Panel

Although the STIRG is owned by the MEP, the legal text changes to facilitate this change are happening to the REC Baseline Statement, the Metering Expert Panel Terms of Reference and Schedule 1 – Interpretations and Definitions which are all owned by Change Panel. As such, the responsible committee for this change has been determined to be the Change Panel.

7 PRIORITY STATUS AND URGENCY

PRIORITISATION MATRIX

Category	Significance / Resource impacts / Urgency	Further selection / breakdown	Score (0-3)	Weighting	Weighted Score
Impacts	Consumer Impact	Indirect	0	27	0
	Retail Markets Impact	Innovation and Market Arrangements	2	17	33
	RECCo / REC Party / REC Service Provider Impact	Operational Effectiveness and Efficiencies	2	7	13
		Legal and Regulatory Compliance	3	14	43
Resource	Complexity / Effort / Duration		1	9	9
Strategic Alignment	Contribution to/ Alignment with the objectives of the REC		0	17	0
	Contribution to/ Alignment with RECCo's Forward Work Plan		0		0
Urgency *(The need to progress a change to meet a targeted date)*		Other Planned Activity	0	10	0
				Overall Priority Score (rounded)	98

Priority Status	LOW
Change Proposal Type	STANDARD

This change has been determined to have a priority score of 98 and an urgency score of 0. The priority score has been based on there being no Consumer impact, alignment with the REC Objectives or alignment RECCo's Forward Work Plan.

8 SUMMARY OF CHANGE PROPOSAL PLAN

Solution development and Service Provider Impact Assessment are not in scope of this plan, as it comes with a fully formed solution and there are no Service Provider's impacted by this change.

This change will impact Distribution Network Operators (DNOs) and Electricity Meter Equipment Managers (MEMs), so a 15 Working Day Party impact assessment will be triggered by 21 June 2024.

The Preliminary Change Report will be published by 26 July 2024 for review by the REC Change Panel on 06 August 2024. This will then proceed to a 15 Working Day Consultation triggered by 09 August 2024.

The Final Change Report will be published by 20 September 2024 in preparation for the REC Change Panel's decision on 01 October 2024.

	FROM	TO
PARTY IMPACT ASSESSMENT	21/06/2024	12/07/2024
PRELIMINARY CHANGE REPORT ISSUED	26/07/2024	26/07/2024
RESPONSIBLE COMMITTEE REVIEW	06/08/2024	06/08/2024
CONSULTATION	09/08/2024	02/09/2024
FINAL CHANGE REPORT ISSUED	20/09/2024	20/09/2024
RESPONSIBLE COMMITTEE DECISION	01/10/2024	01/10/2024
APPEAL WINDOW CLOSURE	15/10/2024	15/10/2024

9 GLOSSARY

TERM	DEFINITION
Guidance for Service Termination Issue Reporting (STIRG)	means a guide for MEMs on reporting and acting on DNO asset condition issues.
Energy Networks Association (ENA)	means Energy Networks Association Limited (Company Number 4832301).
Distribution Network Operator (DNO)	means a person holding an Electricity Distribution Licence.
Metering Equipment Manager (MEM)	means, as applicable, either: (a) for electricity, the 'Meter Operator Agent' (as defined in the BSC) Appointed by an Electricity Supplier; or (b) for gas, the 'Meter Asset Manager' (as defined in the UNC) Appointed by the Gas Supplier.
Distribution Connection and Use of System Agreement (DCUSA)	means the agreement of that name maintained pursuant to the Electricity Distribution Licences.