HOUSEKEEPING CHANGE REPORT

R0211 – NOVEMBER 2024 HOUSE KEEPING CHANGE

CHANGE REPORT	FINAL
DOCUMENT VERSION	2.0
ISSUED DATE	03/10/2024
DOCUMENT APPROVAL STATUS	APPROVED

RESPONSIBLE COMMITTEE	CHANGE PANEL	CHANGE PATH	SELF GOVERNANCE
PRIORITY STATUS	LOW	URGENCY	STANDARD

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

This is a housekeeping Change Proposal subject to the Housekeeping Change Proposal Process, rather than the Standard Change Process. The nature of the change is that it makes non-material changes to the REC Products to correct typographical, grammatical or consistency errors, and provides an opportunity to introduce necessary clarifications.

	Impacted Market Participants Energy Suppliers, GES Users

RESPONSIBLE COMMITTEE DECISION

On 15 October 2024, the REC Change Panel, in line with the recommendations of the Code Manager, voted to **APPROVE** Change Proposal R0211 for implementation on 08 November 2024.

RETAIL ENERGY CODE

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BACKGROUND

1 SUMMARY

This change proposal is looking to add clarifications to the Domestic and Micro-Business Smart Meter Installer Consumer Survey templates, and to the Supply Point Switching API Technical Specification. These changes have been assessed as meeting the criteria to be progressed via a Housekeeping Change Proposal.

2 PROBLEM STATEMENT

This housekeeping Change Proposal seeks to make typographical and grammatical corrections that have been identified, add clarifications, and improve consistency across the REC.

PROPOSAL

3 PROPOSED SOLUTION

Amendments will be made to the following REC documents:

- Smart Meter Installer - Domestic Customer Survey;
- Smart Meter Installer - Micro-Business Customer Survey; and
- Supply Point Switching API Technical Specification.

The solution is adding the demographic questions to the front page (Notes tab) to the Smart Meter Installer Surveys and adding additional information on error messages to the Supply Point Switching API Technical Specification.

4 DRAFT LEGAL TEXT

The legal text changes to deliver the proposed solution to R0211 can be found here.

5 KEY RISKS, ASSUMPTIONS, ISSUES AND DEPENDENCIES

5.1 RISKS AND ISSUES

NO.	RISK	NOTES	MITIGATION
R1	There is a risk that there are other omissions from the REC that haven't been identified by the Code Manager.	There may be other omissions or inaccuracies in the REC that have not been identified by the Code Manager in this Change Proposal.	If other issues are identified during the course of progressing this Change Proposal, a decision will be made to include them in a future Change Proposal.

6 PROPOSED IMPLEMENTATION DATE AND APPROACH

PROPOSED IMPLEMENTATION DATE	08/11/2024

PROPOSED IMPLEMENTATION APPROACH	BIG BANG

7 CASE FOR CHANGE

The Code Manager considers that there is a positive case for change to implement this Change Proposal, on the basis that:

- The proposed solution is fully formed and appropriately resolves the problem statement.
- The impact of not implementing this solution would cause detriment to Market Participants, as the REC would not reflect the current market arrangements and could result in new Market Participants interpreting processes differently to existing Market Participants.

8 CODE MANAGER'S RECOMMENDATION

The Code Manager considers that a positive case can be made for implementing this solution and recommends that the Change Panel:

- **APPROVE** the proposed change solution;
- **APPROVE** the proposed implementation approach; and
- **APPROVE** the proposed implementation date of 08 November 2024.

9 APPENDIX

CHANGE PROPOSAL	Link
LEGAL DRAFTING	Link

10 GLOSSARY

TERM	DEFINITION
Domestic and Micro Business Customer Survey Templates	means a document of that name published by the Code Manager from time to time on the REC Portal.
Energy Supplier	means a person which is either or both an Electricity Supplier and/or a Gas Supplier.
Gas Enquiry Service (GES)	means: (a) until CSS Go-Live Date, the enquiry service provided pursuant to the UNC which allows authorised users to access Gas Retail Data; and (b) from CSS Go-Live Date, the service of that name procured by RECCo pursuant to the Data Access Schedule.
Technical Specification	means one or more documents forming part of the REC Baseline, that may be produced by the Code Manager and / or relevant REC Service Provider to assist in the testing of future system releases.