RETAIL ENERGY CODE

This document is classified as **WHITE**.
Information is for public, unrestricted dissemination and publication.

01	Proposal Plan
02	Impact Assessment
03	Consultation
04	**Final Recommendation**

CHANGE REPORT

R0238 PERFORMANCE ASSURANCE REPORTING CATALOGUE (PARC) - ANNUAL REVIEW

DOCUMENT VERSION	V2.0
PROPOSED IMPLEMENTATION DATE	27 JUNE 2025
IMPLEMENTATION APPROACH	BIG BANG

RESPONSIBLE COMMITTEE	PERFORMANCE ASSURANCE BOARD	**CHANGE PATH**	SELF-GOVERNANCE
PRIORITY STATUS	LOW	**URGENCY**	STANDARD
IMPACTED STAKEHOLDERS	CODE MANAGER, DISTRIBUTION NETWORK OPERATORS, ENERGY SUPPLIERS AND METER ASSET PROVIDERS		

LEAD ANALYST (SOLUTION LEAD)	TECHNICAL LEAD	ASSURANCE LEAD
JAMES HARDY	SOPHIA LOGIE	ANDREW WAGHORN
Click to send an email	Click to send an email	Click to send an email

OVERVIEW

Following their annual review, the REC Performance Assurance Board (PAB) have proposed updates to the Performance Assurance Report Catalogue (PARC). This Change Proposal seeks to implement these updates, thereby introducing the newest version of the PARC.

RESPONSIBLE COMMITTEE DECISION

On 27 May 2025, the REC Performance Assurance Board, in line with the Code Manager's recommendation, voted to:

- **APPROVE** the proposed change solution;
- **APPROVE** the proposed implementation approach; and
- **APPROVE** the proposed implementation date of 27 June 2025.

RETAIL ENERGY CODE

CONTENTS

1 Summary 3
2 Problem Statement 3
3 Impacts 3
4 Cross-Code Impacts 4
5 Proposal Plan 4
6 Priority Status and Urgency 4
7 Summary of Analysis Undertaken 5
8 Proposed Solution 5
9 Draft Legal Text 6
10 Summary of Impact Assessment Activity 6
11 Business Case Assessment 7
12 Case for Change 8
13 Summary of Consultation Responses 8
14 Summary of Amendments Made Following Consultation 9
15 Risks, Assumptions, Issues and Dependencies 9
16 Appendix 10
17 Glossary 10

RETAIL ENERGY CODE

BACKGROUND

1 SUMMARY

REC Parties and Service Providers must undergo Performance Assurance as part of their obligations under the REC, as outlined in Schedule 6 – Performance Assurance. Performance Assurance is conducted in several ways, one of which is the completion of Performance Reports. These Performance Reports are outlined in the Category 2 document, Performance Assurance Report Catalogue (PARC).

As part of the Performance Assurance Operating Plan (PAOP), the Code Manager is required to ensure that there is a review of the PARC on an annual basis to identify any changes required. The REC Performance Assurance Board (PAB) are responsible for proposing updates to the PARC as part of the annual review. This exercise has been completed, and a small number of minor changes have been identified including updating reference material to reflect other changes to Performance Assurance artifacts (e.g. updates to the Retail Risk Register).

This Change Proposal seeks to update the PARC to version 5.2 at PAB's recommendation following the annual review.

2 PROBLEM STATEMENT

As part of the PAOP, REC Performance Assurance and the REC PAB are required to review the PARC on an annual basis to identify any changed required. The REC PAB have conducted their 2024 review of the PARC and have provided their proposed changes to update the PARC to version 5.2. If the PARC is not kept up to date, it may cause confusion for Parties, for example addressing typographical problems that may cause Parties to make errors when uploading the data.

3 IMPACTS

RECCO / REC CODE MANAGER
REC Performance Assurance

REC DOCUMENTS / PRODUCTS
Performance Assurance Report Catalogue (PARC)

REC PARTIES AND SERVICE USERS
Distribution Network Operators (DNOs)
Energy Suppliers
Meter Asset Providers

This Change Proposal is will not have any impacts on the Market-wide Half-Hourly Settlement programme (MHHS).

4 CROSS-CODE IMPACTS

No cross-code impacts have been identified by the Code Manager.

5 PROPOSAL PLAN

Milestone	Activity	From	To
Definition		**20 Jan-25**	**14 Mar-25**
	Solution Development	Completed	Completed
	Party Impact Assessment	Completed	Completed
Change Proposal		**15 Mar-25**	**26-May-25**
	Business Case Assessment	Completed	Completed
	Consultation	Completed	Completed
	Final Determination	Completed	Completed
Voting		**27 May-25**	**27 May-25**
	Appeal Window	28 May	11 June

6 PRIORITY STATUS AND URGENCY

PRIORITISATION MATRIX

Category	Significance / Resource impacts / Urgency	Further selection / breakdown	Score (0-3)	Weighting	Weighted Score
Impacts	Consumer Impact	Indirect	1	27	27
	Retail Markets Impact	Retail Risk(s)	1	17	17
	RECCo / REC Party / REC Service Provider Impact	Operational Effectiveness and Efficiencies	0	7	0
		Legal and Regulatory Compliance	1	14	14
Resource	Complexity / Effort / Duration		1	9	9
Strategic Alignment	Contribution to/ Alignment with the objectives of the REC		0	17	0
	Contribution to/ Alignment with RECCo's Forward Work Plan		0		0
Urgency *(The need to progress a change to meet a targeted date)*		Other Planned Activity	0	10	0
				Overall Priority Score (rounded)	67

Priority Status	LOW
Change Proposal Type	STANDARD

This Change Proposal has been provided with a low priority status based upon a weighted prioritisation score of 67.

RETAIL ENERGY CODE

SOLUTION

7 SUMMARY OF ANALYSIS UNDERTAKEN

The REC PAB have conducted their annual review of the Risk Register and the PARC. Following this review, they have compiled a new version of the PARC that reflects the updated requirements for current Performance Assurance for REC Parties and Service Providers.

8 PROPOSED SOLUTION

The table below provides a summary of all the proposed changes to the PARC:

SECTION	AMENDMENT	REASON
1340 - Residential	Removed.	1340 Residential file format was superseded by 1341 at the start of the current Energy Theft year (beginning 01 April 2025), as the last PARC change involved Parties who were still reporting the prior year. The old files were retained for reference but are no longer valid. Note that the 1341 will be replaced by 1342 following R0173 approval.
1340 - Commercial	Removed.	1340 Commercial file format was superseded by 1341 at the start of the current Energy Theft year, as the last PARC change involved Parties who were still reporting the prior year. The old files were retained for reference but are no longer valid. Note that the 1341 will be replaced by 1342 following R0173 approval.
Party Reports	Removal of references to MPAN.	Replaced by MPxN to be neutral about which fuel it is referring to.
Party Reports	Removal of references to MRA MAP14.	Replaced by REC Schedule 11: Prepayment Arrangements – the MRA no longer exists.
1341 - Residential	The trailing whitespaces in the columns 'Supplier Investigation ID No' and 'Assessed End Date for Theft' removed	Housekeeping.
1341- Commercial	The trailing whitespaces in the columns 'Supplier Investigation ID No' and 'Assessed End Date for Theft' removed.	Housekeeping.
1810	Removal of references to MPAN.	Replaced by MPxN to be neutral about which fuel it is referring to.

SECTION	AMENDMENT	REASON
Other Data Collection	Mapped to a different Retail Risk.	Retail Risk Register itself was updated through the Category 3 process (implemented 31 October 2024 - C3-0097).
30-39	Included SLA – 'must be submitted within 5WD following reporting month end.'	Standardise timings for report submission.
30-39	The Section Number for a Code Manager must always be an integer, this is not enforced for other party types.	Standardise format for Code Manager.
CSS Data Items	Mapped to a different Retail Risk.	Retail Risk Register was updated through the Category 3 process (implemented 31 October 2024 - C3-0097).
ElectraLink Data Items	Mapped to a different Retail Risk.	Retail Risk Register was updated through the Category 3 process (implemented 31 October 2024 - C3-0097).
SDES Data Items	Mapped to a different Retail Risk.	Retail Risk Register was updated through the Category 3 process (implemented 31 October 2024 - C3-0097).
Xoserve Data Items	Mapped to a different Retail Risk.	Retail Risk Register was updated through the Category 3 process (implemented 31 October 2024 - C3-0097).
Xoserve Data Items	Removal of references to MRA.	Replaced by REC – the MRA no longer exists.

9 DRAFT LEGAL TEXT

The legal text changes to deliver the proposed solution to R0238 can be found here. The legal text changes will be applied via an update to the PARC document.

PRELIMINARY ASSESSMENT

10 SUMMARY OF IMPACT ASSESSMENT ACTIVITY

10.1 SERVICE PROVIDER IMPACT ASSESSMENTS

No Service Provider impact assessments have been required, or issued, as part of this Change Proposal.

10.2 REC PARTY IMPACT ASSESSMENTS

On 21 February 2025, the Code Manager issued an impact assessment to Parties to seek feedback on the proposed solution for R0238. The Code Manager received two, non-confidential responses from an Energy Supplier and a Distribution Network Operator (DNO).

A summary of responses can be found below, with a consolidated response document also available on the REC Portal, here.

ENERGY SUPPLIERS	• The Energy Supplier respondent was supportive of the changes proposed, but called for further work to revise the Gaining and Losing Supplier Switching Data reports from MPxN level data to aggregate level data, or, alternatively, have these reports removed from the PARC. The respondent noted and explained existing industry concerns around these reports. • The respondent noted that they believed the updates to ensure a current and accurate PARC will benefit all Parties to the Code. • The respondent noted that they had no additional comments to make on the implementation of this Change Proposal (including lead times and costs) at this time.
DISTRIBUTION NETWORK OPERATORS	• The DNO respondent was in support of the Change Proposal and the amendments made to the PARC, agreeing that the proposed solution addresses the problem statement and that no alternative solutions could be identified. • The respondent noted that they did not expect this Change Proposal to have any impact on their organisation, nor will there be any costs for as a result of the implementation of this change.

11 BUSINESS CASE ASSESSMENT

11.1 COSTS

There are no costs associated with the development or implementation of this change.

11.2 BENEFITS

INTANGIBLE BENEFITS	BENEFITS DESCRIPTION
INCREASED DATA QUALITY	The amendments to the PARC reduces the risk of errors being made by Parties when uploading data because of previous typographical errors, thus increasing the quality of the data submitted.
INCREASED CLARITY AND REFLECTIVE OF CURRENT OBLIGATIONS	The amendments made to existing items in the PARC will ensure there is increased clarity for Parties in understanding what information they are required to submit, in relation to the Retail Risk register. By updating references to state the REC, and not the Master Registration Agreement (MRA), this change will ensure the PARC is reflective of current obligations and market arrangements.

11.3 COST BENEFIT ANALYSIS

Since the solution for this Change Proposal is a legal text change only, and as there are no costs associated with the implementation of this change, the cost benefit analysis relies on the intangible benefits that this change facilitates.

12 CASE FOR CHANGE

The Code Manager considers that there is a case for change to implement the proposed solution for this Change Proposal on the basis that it:

- is both viable and implementable, and it appropriately resolves the problem statement;
- reduces the burden on REC Parties when it comes to completing Performance Assurance activities;
- ensures the REC is up to date and reflective of current market arrangements;
- provides further clarity for REC Parties and reduces the risk of errors being made by Parties when uploading data because of previous typographical errors; and
- is cost effective and proportionate to the anticipated benefit.

13 SUMMARY OF CONSULTATION RESPONSES

A consultation was issued on 28 March 2025 to obtain views on the Change Report (Consultation). In total, one response was received from an Energy Supplier. The key themes from their response have been summarised and set out below.

13.1 COMMENTS ON THE SOLUTION AND PROPOSED LEGAL TEXT

The respondent agreed with the solution and legal text and noted that the proposed solution meets the needs of the problem statement.

13.2 BENEFITS RELATIVE TO IMPLEMENTATION AND OPERATIONAL COSTS

The respondent stated that the updates to the PARC will have no impact on their organisation.

13.3 CASE FOR CHANGE AND CODE MANAGER'S RECOMMENDATION

The respondent agreed with the Code Manager's case for change and noted that they agree the PARC should be reviewed and updated.

13.4 IMPLEMENTATION DATE AND APPROACH

The respondent stated that the implementation date had no impact on their organisation. On the implementation approach, the respondent expressed their belief that where the annual review of the PARC does not make any changes to the data, or reports, required, the updates should be covered by a Category 3 Change Proposal. The respondent noted that under these circumstances, the annual review would not warrant going to consultation.

14 SUMMARY OF AMENDMENTS MADE FOLLOWING CONSULTATION

No amendments have been made to the solution, business case, or Code Manager recommendation following the industry consultation.

15 RISKS, ASSUMPTIONS, ISSUES AND DEPENDENCIES

15.1 RISKS AND ISSUES

The Code Manager has identified no risks or issues associated with this Change Proposal.

15.2 ASSUMPTIONS AND DEPENDENCIES

The Code Manager has identified no assumptions associated with this Change Proposal.

NO.	DEPENDENCY	NOTES	STATUS
R0238.D001	Potential updates to legal text required if R0173 is approved.	The draft version of the legal text does not include the changes proposed in R0173. The Authority issued a decision to Send Back R0173 on 03 March 2025. The Code Manager is currently engaging with the Authority on the next steps. If an approval is received for R0173 prior to the Change Report (Final Recommendation), the Code Manager will assess whether updated relating to R0173 will be incorporated into the legal text for Change Proposal R0238.	Closed. R0173 has not received approval prior to the Final Determination of R0238. Subsequently, the changes proposed in R0173 have not be included in the legal text for R0238.

16 APPENDIX

CHANGE PROPOSAL	Link
LEGAL DRAFTING	Link
CONSOLIDATED PARTY IMPACT ASSESSMENT RESPONSES	Link
CONSOLIDATED CONSULTATION RESPONSES	Link
SCHEDULE 6 – PERFORMANCE ASSURANCE	Link

17 GLOSSARY

TERM	DEFINITION
Distribution Network Operator (DNO)	means a person holding an Electricity Distribution Licence.
Energy Supplier	means a person which is either or both an Electricity Supplier and/or a Gas Supplier.
Gaining Supplier	means, in relation to a proposed Switch (or Switch), the Energy Supplier which is proposing to become the Registered Supplier at an RMP as a result of that proposed Switch (or which has become the Registered Supplier as a result of that Switch).
Losing Supplier	means, in relation to a proposed Switch (or Switch), the Energy Supplier which will cease to be the Registered Supplier at an RMP as a result of that proposed Switch (or which has ceased to be the Registered Supplier as a result of that Switch).
Master Registration Agreement (MRA)	means the Master Registration Agreement referred to in the Electricity Supply Licences.
Performance Assurance	means the activities undertaken by the Code Manager and the REC PAB in accordance with the Performance Assurance Schedule.
Performance Assurance Operating Plan (PAOP)	means the plan of that name approved by the REC PAB, as described in the Performance Assurance Schedule

TERM	DEFINITION
Performance Reports	means the reports on performance by REC Service Users and REC Service Providers, as further described in the Performance Assurance Schedule and REC Technical Specification.
REC Performance Assurance Board (PAB)	means the performance assurance board for this Code, as from time to time established under Clause 15 of the main body of this Code (which is a Sub-Committee).
Retail Risk	means a risk that retail energy consumer outcomes and the effectiveness of the retail market are measurably and significantly degraded by a failure by a REC Service User or REC Service Provider to meet the objectives, standards and core processes under this Code.